

***CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY  
AGENDA***

*Tuesday, August 25, 2020  
5:30 P.M*

**\* IMPORTANT NOTICE \***

The August 25, 2020 city council meeting is being conducted utilizing teleconferencing and electronic means consistent with Governor Newsom's Executive Order N-29-20, regarding the COVID-19 pandemic. The public may participate in the meeting using the following steps:

From a PC, Mac, iPhone or Android device please go to:

<https://us02web.zoom.us/j/83371087233?pwd=aXJJdXJlYzhDZXAxOjZlVmhmNW5oQT09>

Meeting ID: 833 7108 7233  
Passcode: 655223

Dial-in number: 1 669 900 6833  
Meeting ID: 833 7108 7233  
Passcode: 655223

Members of the public wishing to address the City Council during public comment or during a specific agenda item, please press "Raise Hand" if you are joining via Zoom or press "9" if you are joining by phone. Please state your name and address. Members of the public will be allowed five minutes to address the Council during public comment period or during public hearings.

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**Public Inspection:** A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

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**Notice of ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerks Office at (559) 992-2151.

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**Public Comment:** Members of the audience may address the Council on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

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**Consent Calendar:** All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

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**ROLL CALL**

Mayor:	Sidonio "Sid" Palmerin
Vice Mayor:	Patricia Nolen
Council Member:	Greg Ojeda
Council Member:	Jerry Robertson
Council Member:	Jeanette Zamora-Bragg

**INVOCATION**

**FLAG SALUTE**

**1. PUBLIC DISCUSSION**

**2. CONSENT CALENDAR (VV)**

- 2-A.** Approval of the minutes for the special meeting of the City Council held on August 7, 2020.
- 2-B.** Approval of the minutes for the special meeting of the City Council held on August 20, 2020.
- 2-B.** Authorization to read ordinances and resolutions by title only.
- 2-C.** Approval of Resolution No. 3059 authorizing the submittal of an application with San Joaquin Valley Air Pollution Control District (SJVAPCD) and California Energy Valley Incentive Projects (CALeVIP) and delegating authority to execute all necessary documents regarding electric vehicle charging stations. *(Tromborg)*
- 2-D** Consider to waive Second Reading and approval of Ordinance No. 639, Mobile Food Vending Regulations of the City of Corcoran. *(Tromborg)*

- 2-E Consider to waive Second Reading and approval of revisions of Ordinance No. 612, Large Commercial Truck Parking Regulations of the City of Corcoran. *(Tromborg)*
- 2-F Consider approval of one year extension for the fire services contract with Kings County. *(Meik)*

3. **APPROPRIATIONS** *(VV)*

Approval of Warrant Register dated August 25, 2020. *(Ruiz-Nuñez) (VV)*

4. **PRESENTATIONS**

Presentation regarding CalPERS FY 19-20 Investment Return and the City Unfunded Liability *(Ruiz-Nunez)*

5. **PUBLIC HEARINGS**

5-A. Public Hearing to introduce and obtain public comment on the proposed Transit Policies in accordance with Title VI of the Civil Rights Act of 1964 and approve Resolution No. 3061.

- A. Open Public hearing
- B. Staff Report
- C. Accept written testimony
- D. Accept oral testimony
- E. Close hearing
- F. Council discussion
- G. By motion, approve/approve with changes/deny recommendation

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

7-A. Consider and approval of Resolution No. 3060 rehabilitation of the transit depot through funds allocated by the State of Good Repair (SGR) for Fiscal Year 2020-2021 for \$32,772. *(Tromborg) (VV)*

8. **MATTERS FOR MAYOR AND COUNCIL**

- 8-A. Information Items
- 8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
- 8-C. Committee Reports

9. **CLOSED SESSION**

9-A. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

Name of Case:

City of Corcoran v. Curtimade Dairy Inc.  
Case No. 276661

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**9-B. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

Name of Case: Curtimade Dairy Inc. vs. City of Corcoran  
Case No. 282532

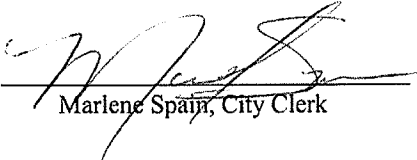
**9-C. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:

Number of potential cases: One case.

**10. ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on August 21, 2020.

  
\_\_\_\_\_  
Marlene Spain, City Clerk



**MINUTES  
CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY**

**Friday, August 7, 2020**

The regular session of the Corcoran City Council was held via Zoom and was called to order by Mayor Palmerin at 4:30 P.M.

**1. ROLL CALL**

Councilmembers present by phone: Patricia Nolen, Sidonio Palmerin, Greg Ojeda, Jerry Robertson and Jeanette Zamora-Bragg

Councilmembers absent:

Staff present by phone: Joseph Beery, Joseph Faulkner, Kindon Meik, Soledad Ruiz-Nuñez and Reuben Shortnacy, Marlene Spain and Kevin Tromborg

Press present: None

**2. PUBLIC HEARINGS**

**2-A.** Public Hearing to introduce and obtain comments to intent to levy and collect assessments and approval of Resolution No. 3049 to Resolution No. 3058 on the following Districts:

- Assessment District 07-01, Subdivision Salyer Estates #3, Tract Map 853; intent to levy and collect assessments on Assessment District 07-02
- Subdivision the Pheasant Ridge (previously known as Sequoias Phase 1), Tract Map 857; intent to levy and collect assessments on Assessment District 08-01,
- Subdivision Sunrise Villas, Tract Map 856; and intent to levy and collect assessments on Assessment District 08-02,
- Subdivision Patterson Avenue, Tract Map 785;
- Sierra Del Sol (previously known as Sierra Estates Phase 2) Tract 925; and intent to levy and collect assessments on Public Facility Maintenance District (PFMD) Assessment District 18-01

The Public Hearing was declared open at 4:35 p.m. Mr. Joseph Faulkner, Public Works Director presented the staff report. There being no written or oral testimony the public hearing was declared closed at 5:00 p.m.

Following Council discussion a **motion** was made by Ojeda seconded by Robertson to approve Resolution No. 3049 to Resolution No. 3058, intent to levy and collect assessments and Public Facility Maintenance District (PFMD) Assessments. Motion carried by the following vote:

**AYES:** Nolen, Palmerin, Ojeda, Robertson and Zamora-Bragg  
**NOES:**  
**ABSENT:**

**3. ADJOURNMENT 4:39 P.M.**

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Sid Palmerin, Mayor

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Marlene Spain, City Clerk

**APPROVED DATE:** \_\_\_\_\_

**MINUTES  
CORCORAN CITY COUNCIL,**

**Friday, August 20, 2020**

The special meeting of the Corcoran City Council was held via Zoom and was called to order by Mayor Palmerin at 4:33 P.M.

**1. ROLL CALL**

Councilmembers present: Patricia Nolen, Sidonio Palmerin, Greg Ojeda, Jerry Robertson and Jeanette Zamora-Bragg

Councilmembers absent:

Staff present: Joseph Beery and Kindon Meik

Press present: None

**2. The City Council convened in closed session at 4:35pm to discuss the following:**

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:

Number of potential cases: One case.

At 5:05pm the City Council reconvened in open session. Mayor Palmerin reported that the Council discussed the claim of Curtimade Dairy, Inc. and Benjamin Curti submitted to the City on July 10, 2020. Mayor Palmerin reported that Councilman Jerry Robertson motioned to reject the claim. Vice Mayor Pat Nolen seconded the motion. The City Council voted to reject the claim by the following vote:

**AYES:** Nolen, Palmerin, Ojeda, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

**ADJOURNMENT**

**5:08 P.M.**

\_\_\_\_\_  
Sid Palmerin, Mayor

\_\_\_\_\_  
Marlene Spain, City Clerk

**APPROVED DATE:** \_\_\_\_\_

City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

## CONSENT CALENDAR

ITEM #: 2-C

### MEMORANDUM

**TO:** City Council

**FROM:** Kevin Tromborg, Community Development Director

**DATE:** August 18, 2020

**MEETING DATE:** August 25, 2020

**SUBJECT:** San Joaquin Valley Air Pollution Control District (SJVAPCD) Charge-UP Project and California Energy Valley Incentive Project (CALeVIP) Grants for electric vehicle charging stations.

### **Recommendation:**

Consider Resolution No. 3059 authorizing the City Manager and/or Community Development Director to submit grant applications for SJVAPCD and CALeVIP and implement the electric vehicle infrastructure projects.

### **Discussion:**

The SVAPCD through their Charge-UP Program and CALeVIP offer funding assistance to public agencies to finance purchase, installation and infrastructure of public-access electric vehicle (EV) chargers. For SJVAPCD, eligible applicant can receive up to \$5,000 for each level 2 charger with single port and up to \$ 6,000 for each level 2 charger dual port. The CALeVIP offers infrastructure of up to \$ 4,000 per connector. If approved, the charging station will be located at the new Gateway Park for public use. Charging stations will help promote clean air alternative fuel technologies through the use of low or zero emission vehicles.

### **Budget Impact:**

None.

### **Attachment:**

Resolution No. 3059

**RESOLUTION NO. 3059**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN  
AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR ELECTRIC  
VEHICLE CHARGING STATIONS WITH SAN JOAQUIN VALLEY AIR POLLUTION  
CONTROL DISTRICT (SJVAPCD) AND CALIFORNIA ENERGY VALLEY  
INCENTIVE PROJECT (CALeVIP) AND DELEGATING AUTHORITY TO EXECUTE  
ALL NECESSARY DOCUMENTS**

**WHEREAS**, the San Joaquin Valley Air Pollution Control District has Charge-UP funding available for purchase and installation of new electric vehicle charging station; and

**WHEREAS**, the California Energy Valley Incentive Project (CALeVIP) has funding available for Fresno, Kern and San Joaquin Counties for the purchase and infrastructure/installation of electric vehicle charging station; and

**WHEREAS**, Charging station will help promote clean air alternative fuel technologies through the use of low or zero emission vehicles; and

**WHEREAS**, the City of Corcoran desires to apply for electric vehicle charging station to be located at the new Gateway Park on Otis Avenue, Corcoran, CA 93212, for public use; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Corcoran delegates authorization to City Manager and Community Development Director to submit, execute and implement all agreements pertaining to electric vehicle infrastructure project.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Corcoran held on the 25th day of August, 2020, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**APPROVED:** \_\_\_\_\_  
Sidonio Palmerin, Mayor

**ATTEST:** \_\_\_\_\_  
Marlene Spain, City Clerk

CLERKS CERTIFICATE

I, Marlene Spain, hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a meeting held on the 25<sup>th</sup> day of August 2020, by the vote as set forth therein.

DATED:

\_\_\_\_\_  
Marlene Spain, City Clerk

City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

**CONSENT CALENDAR  
ITEM #: 2-D**

**MEMO**

**TO: Corcoran City Council**

**FROM: Kevin J. Tromborg, Community Development Director**

**DATE: August 18, 2020**

**MEETING DATE: August 25, 2020**

**SUBJECT: Waive second reading and consider approval of Ordinance No. 639 (Mobile Vending Regulations)**

**Recommendation:**

Move to approve Ordinance No. 639 as part of the consent calendar.

**Discussion:**

At the City Council meeting held on July 14, 2020, Ordinance No.639 was introduced and approved. Further reading is waived to consider the approval of Ordinance No. 639, Mobile Vending Regulations of the City of Corcoran. As part of the required second reading, attached for your review is Ordinance No. 639 as approved on July 14, 2020

After waiving the second reading and approval, the ordinance will be effective in thirty-one days. The effective date would not be scheduled until October 1, 2020.

Before fifteen days expiration after tonight's adoption the summary of ordinance will be published in The Corcoran Journal, a newspaper of general circulation.

**Budget Impact:**

Minimal advertising costs.

**CITY OFFICES:**

832 Chittenden Avenue \* Corcoran, CA 93212 \* Phone 559-992-2151 \* [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

**CORCORAN PLANNING COMMISSION  
RESOLUTION NO. 19-06  
RECOMMENDATIONS REGARDING ORDINANCE 639 AMMENDING CHAPTER 11-  
15 SECTION 7 OF THE CORCORAN ZONING CODE ESTABLISHING  
REGULATIONS AND STANDARDS PERTAINING TO MOBILE FOOD,  
MERCHANDISE VENDORS, AND SIDEWALK VENDORS**

At a meeting of the Planning Commission of the City of Corcoran duly called and held on November 18, 2019, the Commission approved the following:

**Whereas**, On September 18, 2018, Governor Brown signed into law Senate Bill (SB) 946, adding Government Code sections 51036-51039, which requires local agencies to allow sidewalk vendors, subject to regulations, including within the City of Corcoran; and:

**Whereas**, the City of Corcoran Zoning code does not adequately address sidewalk and mobile vending.” and:

**Whereas**, the City Council has directed the Planning Commission to review under a public hearing a draft ordinance and submit their recommendation by resolution for sidewalk and mobile vending; and:

**Whereas**, the Planning Commission finds that the provisions of the ordinance are intended to regulate the time, place, and manner of sidewalk vending and mobile truck vending directly related to public health, safety, and welfare objectives and concerns; and

**Whereas**, the Planning Commission further finds that the regulations enacted by the ordinance are intended to promote and protect the health, safety, and welfare of the City’s residents, business and visitors and are in furtherance of the City’s police powers to regulate the sale of food and merchandise in the public right of way; and:

**Whereas**, the regulations are needed to ensure that the public has a simple way to ensure vendors prepare food safely and according to Kings County Department of Public Health’s requirements; and:

**Whereas**, regulation are needed to protect the natural resources and scenic character of the City’s parks and to ensure the public’s use and enjoyment of them by preventing unsanitary conditions and ensuring trash and debris are removed by vendors; and:

**Whereas**, regulations are needed to accommodate a sidewalk vendor’s equipment while safeguarding pedestrian’s movement on the sidewalk and compliance with the federal Americans with Disabilities Act of 1990; and:

**Whereas**, the City desires to retain the ability for local enforcement of sidewalk vendor and catering truck and mobile vendor regulations, including the imposition of the fines for violations, to the extent consistent with State law, as it leads to orderly commerce, and:



**Whereas**, this Commission considered the staff report on November 18, 2019; and

**Whereas**, the Planning Commission recommends that the City Council review and accept Resolution 19-06 and adopt Ordinance 639 as presented;

**IT IS THEREFORE RESOLVED** that Zone Text Amendment and Resolution 19-06 should be approved.

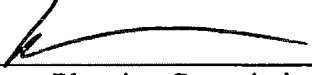
AYES: DeVaney, Jarvis, Kassner, Tristao and Watkins

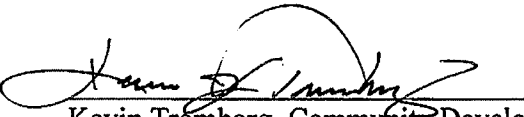
NOES:

ABSENT: Bega and Van Velson

ABSTAIN:

Adopted this 18<sup>th</sup> day of November 2019

  
\_\_\_\_\_  
Shea DeVaney, Planning Commission Chairman

  
\_\_\_\_\_  
Kevin Tromborg, Community Development Director

**CERTIFICATE**

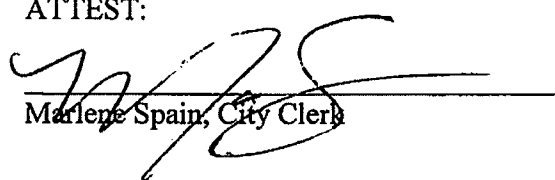
City of Corcoran        }  
County of Kings        } ss.  
State of California    }

I, Ma. Josephine D. Lindsey, Planning Commission Secretary of the City of Corcoran, hereby certify that this is a full, true and correct copy of Resolution No. 19-06 duly passed by the Planning Commission of the City of Corcoran at a regular meeting thereof held on the 18<sup>th</sup> day of November, 2019, by the vote as set forth therein.

DATED: November 18, 2019

  
\_\_\_\_\_  
Ma. Josephine D. Lindsey, Planning Commission Secretary

ATTEST:

  
\_\_\_\_\_  
Marlene Spain, City Clerk

## **ORDINANCE NO. 639**

### **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORCORAN AMENDING CHAPTER 11-15 SECTION 7 OF THE CORCORAN ZONING CODE ESTABLISHING REGULATIONS AND STANDARDS PERTAINING TO MOBILE FOOD AND MERCHANDISE VENDORS**

**THE CITY COUNCIL OF THE CITY OF CORCORAN DOES ORDAIN AS FOLLOWS:**

#### **SECTION 1. FINDINGS.**

- (a) WHEREAS, on September 18, 2018, Governor Brown signed into law Senate Bill (“SB”) 946, adding Government Code Sections 51036-51039, which requires local agencies to allow sidewalk vendors, subject to regulations, including within the City of Corcoran; and
- (b) WHEREAS, because sidewalk vending and catering trucks has a relatively low barrier to entry, encourages entrepreneurship; and
- (c) WHEREAS, the City Council finds that the provisions of the Ordinance are intended to regulate the time, place, and manner of sidewalk vending and catering trucks directly relating to public health, safety, and welfare objectives and concerns; and
- (d) WHEREAS, the Corcoran City Council further finds that the regulations enacted by this Ordinance are intended to promote and protect the health, safety, and welfare of the City’s residents, businesses, and visitors and are in furtherance of the City’s police powers to regulate the sale of food and merchandise in the public right of way; and
- (e) WHEREAS, regulations are needed to ensure that the public has a simple way to ensure vendors prepare food safely and according to the Kings County Department of Public Health’s requirements; and
- (f) WHEREAS, regulations are needed to protect the natural resources and scenic character of the City’s parks and to ensure the public’s use and enjoyment of them by preventing unsanitary conditions and ensuring trash and debris are removed by vendors; and
- (g) WHEREAS, regulations are needed to accommodate a sidewalk vendor’s equipment while safe-guarding pedestrian movement on the sidewalk and compliance with the federal Americans with Disabilities Act of 1990; and

- (h) WHEREAS, the City Council desires to retain the ability for local enforcement of sidewalk vendor and catering truck regulations, including the imposition of fines for violations, to the extent consistent with State law, as it leads to orderly commerce.
- (i) Whereas, the City council has set an application fee for Mobile Street Vendors and Stationary carts at \$150.00 per year for a maximum of three (3) carts or mobile vending units.
- (j) Whereas, the City Council has set an application fee for Mobile Food truck Vendors at \$250.00 per year per Unit.

**SECTION 2. SEVERABILITY.**

Each of the provisions of this ordinance is severable from all other provisions. If any article, section, subsection, paragraph, sentence, clause, or phrase of this ordinance is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

**SECTION 3.**

The City Clerk is hereby directed to cause a summary of this Ordinance to be published by one insertion in a newspaper of general circulation in the community at least five days prior to adoption and again 15 days after its adoption. If a summary of the ordinance is published, then the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five days prior to the Council meeting at which the ordinance is adopted and again after the meeting at which the ordinance is adopted. The summary shall be approved by the City Attorney.

This Ordinance shall take effect and be in full force 30 days from and after its adoption.

**SECTION 5.** The foregoing Ordinance No. 639 introduced at a regular meeting of the City Council of the City of Corcoran on the 14h day of July 2019, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Sidonio "Sid" Palmerin, Mayor of the City of Corcoran

ATTEST:

\_\_\_\_\_  
Marlene Spain, City Clerk

**ATTACHMENT "A"**

**CHAPTER 11-15**

**Mobile Food and Merchandise Vendors**

- A. Purpose.** The purpose of this chapter is to establish a permitting and regulatory program for mobile food vendors, including sidewalk vending designed to comply with Senate Bill 946 (Chapter 459, Statutes 2018). The provisions of this chapter allow the City to encourage small business activities while permitting regulation and enforcement of unpermitted sidewalk vending activities to protect the public's health, safety, and welfare.
1. The City Council hereby finds that to promote the public's health, safety, and welfare, restrictions on mobile vending are necessary to:
    - a. Ensure no reasonable interference with the flow of pedestrian or vehicular traffic including ingress into, or egress from, any residence, public building, or place of business, or from the street to the sidewalk, by persons exiting or entering parked or standing vehicles; and
    - b. Provide reasonable access for the use and maintenance of streets, sidewalks, pathways, poles, posts, traffic signs or signals, hydrants, water valves, manholes, storm drains, catch basins, firefighting apparatus, mailboxes, or other utilities or appurtenances, as well as access to locations used for public transportation services; and
    - c. Reduce exposure to the City for personal injury or property damage claims and litigation; and
    - d. Ensure mobile vending activities occur only in locations where such activities would not restrict street, sidewalk, and pathway access and enjoyment to all users, particularly those with disabilities.
  2. This chapter shall not apply to the following:
    - a. Vendors under contract for City-sponsored and City-approved special events including, but not limited to, a farmers' market, swap meet, street fair, parades, festivals, and outdoor concerts; or
    - b. Vendors participating in City-approved temporary uses in accordance with Chapter 11-16 of this code.

**B. Definitions.**

1. **Cart.** A Stationary Cart or a Mobile Cart used for Sidewalk Vending.
2. **Catering Food Truck.** A business selling food or drink from a catering truck, large trailer, or vehicle, but excluding any Mobile or Stationary Cart used for Sidewalk Vending.
3. **Catering Food Truck Vendor.** A Person who Vends Food with a Catering Food Truck.
4. **Food.** Any type of edible substance or beverage and any item provided in Health and Safety Code Section 113781, or any successor section.
5. **Goods or Merchandise.** Any item that can be sold and immediately obtained from a Vendor which is not Food.
6. **Mobile Cart.** A piece of equipment used for Vending on Sidewalks which is mobile but has no motor and is capable of being propelled by a single Person.
7. **Person or Persons.** means one or more natural persons, individuals, groups, businesses, business trusts, companies, corporations, joint ventures, joint stock companies, partnership, entities, associations, clubs or organizations composed of two or more individuals (or the manager, lessee, agent, servant, officer or employee of any of them), whether engaged in business, nonprofit or any other activity.
8. **Pocket Park.** Any park located in residential neighborhoods. These parks are situated near individual private residences.
9. **Sidewalk.** Means any surface in the public right-of-way provided for the exclusive use of pedestrians.
10. **Sidewalk Vending Permit.** means a written City approval required for each Cart used for Vending in the City.
11. **Sidewalk Vendor.** A Person who Vends with Mobile Cart or Stationary Cart on the Sidewalks of the City.
12. **Stationary Cart.** A piece of equipment used for Vending, which has no motor and is not mobile, except when being pushed, carried or transported to and from a space on the Sidewalk on a daily basis.

13. **Vend, Vends, or Vending.** To sell, offer for sale, expose or display for sale, solicit offers to purchase, or to barter Food or Merchandise, or to require someone to negotiate, establish, or pay a fee before providing Food or Merchandise, even if characterized as a donation.

**C. Catering Food Truck Vendor Requirements.** The following regulations apply specifically to Catering Truck Vendors:

1. Catering Food Truck Vendors are limited to Vending Food at construction sites and Agricultural and Industrial zoning districts.
2. Conditional Use Permit is required for any permanent or temporary Catering Food Truck Vending within commercial zoning districts.
  - Conditional use permits must be renewed annually
  - Temporary Use Permits are for a maximum 12 month period
3. Each Catering Food Truck shall be able to upon request while Vending show proof of approval to Vend Food by the Kings County Health Department. A Catering Food Cart approved by the Health Department to Vend one type of Food may not be used to Vend a different type of Food.
4. Each Catering Food Truck Vendor shall comply with the following standards:
  - a. Shall stay less than 20 minutes per location without Administrative Approval to stay longer.
  - b. Shall not be located in congested areas where the operation impedes vehicular or pedestrian traffic or in a designated bike lane.
  - c. Shall not be located within three blocks of K-12 schools during school hours. 7:00 Am to 4:30 pm
  - d. Shall not be open between the hours of 10 p.m. and 7:00 a.m., except for City-permitted special events or Administrative Approval.
5. All disturbed areas must be cleaned following each stop.
6. Continuous music or repetitive sounds shall not project from the Catering Food Truck.
7. A five-foot clear space shall be maintained around the Catering Truck Vendor.

8. No sales are allowed within public park facilities except for special events, such as the Corcoran Cotton Festival.
9. A tagged fire extinguisher shall be kept accessible.
10. At least one employee who sells Food shall be able to provide proof of completion of a food handler training course at all times while Vending.

**D. Sidewalk Vending Permit required.** Every Sidewalk Vendor must first obtain, and at all times maintain, a valid Sidewalk Vending Permit from the Community Development Department in accordance with this chapter and a City Business License.

1. Every Sidewalk Vendor must Vend in compliance with the terms and conditions of the Sidewalk Vending Permit.

**E. Sidewalk Vending Permit Application process.** To apply for a Sidewalk Vending Permit, a Sidewalk Vendor must present valid identification, such as a State of California identification or any other government-issued identification card and provide the following information:

1. The name, address, and telephone number of the Sidewalk Vendor and of all persons that will be employed to Vend for the Sidewalk Vendor.
2. Proof of liability insurance of such types and such amounts required by the Community Development Department.
3. An agreement by the Sidewalk Vendor to defend, indemnify, release and hold harmless the City, its City Council, boards, commissions, officers, and employees from and against any and all claims, demands, obligations, damages, actions, causes of action, suits, losses, judgments, fines, penalties, liabilities, costs and expenses (including without limitation, attorney's fees, disbursements and court costs) of every kind and nature whatsoever which may arise from or in any manner relating (directly or indirectly) to the Sidewalk Vending Permit or the Sidewalk Vendor's Vending activities. This indemnification shall include, but not be limited to, damages awarded against the City, if any, costs of suit, attorneys' fees, and other expenses incurred in connection with such claim, action, or proceeding whether incurred by the Sidewalk Vendor, Sidewalk Vendor's agent, the City, or the parties initiating or bringing such proceeding.
4. An acknowledgment that the Sidewalk Vendor's use of public property is at their own risk, that the City does not take any steps to ensure public property

is safe or conducive to the Sidewalk Vending activities, and the Sidewalk Vendor's use of public property is at his or her own risk.

5. A Sidewalk Vendor who sells Food shall provide proof of completion of a food handler training course.
6. The number of Carts the Sidewalk Vendor will operate within the City under the Sidewalk Vending Permit not to exceed three.
7. The type of Cart (Mobile or Stationary) the Sidewalk Vendor intends to operate.
  - a. If a Stationary Cart, the location in the City where the Sidewalk Vendor will operate, a description or site plan map of the proposed location, showing that the Stationary Cart maintains a minimum of 36 inches of accessible route area, in compliance with the American Disabilities Act.
8. Proof that every Cart used to Vend Food within the City is approved by the Kings County Health Department. A Cart approved by the Health Department to Vend one type of Food may not be used to Vend a different type of Food.
9. Proof of the Sidewalk Vendor's possession of a valid California Department of Tax and Fee Administration seller's permit, which shall be maintained during the pendency of the Vendor's Permit.
10. An acknowledgment that the Sidewalk Vendor will comply with all other generally applicable local, state, and federal laws.
11. A Sidewalk Vending Permit must be renewed every year, prior to expiration. A Sidewalk Vending Permit expires one year from the date it is issued.
12. No Sidewalk Vendor Permit is transferable. Any change in ownership or operation of a Cart requires a new Sidewalk Vendor Permit.
13. The applicant must pay an application or renewal fee as established by resolution of the City Council. If the application is approved, it shall not be necessary for the permittee to obtain a City business license to carry on activities authorized by the Vending Permit, unless the applicant maintains a permanent place of business within the City.

**F. Issuance of a Sidewalk Vending Permit.** Within 30 days of receiving a complete application determined at the sole discretion of the Community Development Director, the Community Development Department may issue a Sidewalk Vending



Permit, with appropriate conditions, if it finds based on all the relevant information that:

1. The conduct of the Sidewalk Vendor will not unduly interfere with traffic or pedestrian movement, or tend to interfere with or endanger the public peace or rights of nearby residents to the quiet and peaceable enjoyment of their property, or otherwise be detrimental to the public peace, health, safety, or general welfare; and
2. The conduct of the Sidewalk Vendor will not unduly interfere with normal governmental or City operations, threaten to result in damage or detriment to public property, or result in the City incurring costs or expenditures in either money or personnel not reimbursed in advance by the Sidewalk Vendor; and
3. The Vending will not constitute a fire hazard, and all proper safety precautions will be taken; and
4. The Vending will not require the diversion of police officers to properly police the area of such activity as to interfere with normal police protection for other areas of the City; and
5. The Sidewalk Vendor has not had a permit revoked within the same calendar year; and
6. The Sidewalk Vendor has satisfied the requirements of this chapter; and
7. The Sidewalk Vendor has paid all applicable fees as set by City Council Resolution; and
8. The Cart and proposed activities conform to the requirements of this chapter; and
9. The Sidewalk Vendor has adequate insurance to protect the City from liability associated with the Vendor's activities, including naming the City as an additional insured, as determined by the Community Development Department or City's risk manager; and
10. The Sidewalk Vendor has satisfactorily and truthfully provided all information requested by the Community Development Department to consider the application.

**G. Sidewalk Vending Operating conditions.**

1. Every Cart used for Sidewalk Vending must obtain and prominently display a Sidewalk Vending Permit.
2. Every Cart must be placed and used at all times in compliance with the terms and conditions of the Sidewalk Vending Permit and abide by all applicable laws and regulations.
3. All Sidewalk Vendors are prohibited from Vending between the hours of 10:00 p.m. and 7:00 a.m. daily. In residential areas, all Sidewalk Vending is prohibited between the hours of 8:00 p.m. or sunset, whichever is earlier, and 7:00 a.m. daily.
4. A Sidewalk Vending Permit must be renewed every year, prior to expiration.
5. A Sidewalk Vendor may not use a Stationary Cart to Vend in a residential area. Only a Mobile Cart may be used to Vend in a residential area.
6. A Sidewalk Vendor may operate a Stationary Cart only in commercial or industrial zones.
7. No more than two Stationary Carts with approved Sidewalk Vending Permits may be used to Vend on the Sidewalk of a single block face.
8. A Sidewalk Vendor who Vends in a residential area with a Mobile Cart shall move continuously, except when conducting a sale, which must last no more than seven minutes per sale.
9. A decal issued by the City certifying the issuance of a Sidewalk Vending Permit for the Cart shall be attached to and prominently displayed on each Cart in use by a Sidewalk Vendor.
10. A Cart approved to Vend Food by the Kings County Health Department shall prominently display the county-issued permit on the approved Cart.
11. Every Stationary Cart must not exceed a length of eight feet, a width of five feet, or a height, including roof, awning, or umbrella of nine feet. A Sidewalk Vending Permit application may request, and the City may approve, a small table for condiments to be used in conjunction with a Cart selling Food.
12. Every Mobile Cart must not exceed a length of seven feet, a width of three feet, or a height of four feet. A Sidewalk Vending Permit application may request, with a picture, and the City may approve, a shade structure such

as an umbrella attached to a Mobile Cart. The shade structure may not impede the flow of pedestrian traffic.

13. A Sidewalk Vendor selling Food must provide a trash receptacle for customers large enough to accommodate the proper disposal of customer trash. A Sidewalk Vendor may not dispose of customer trash in existing trash receptacles.
14. A Sidewalk Vendor must immediately clean up any food, grease, or other fluid or item related to Vending and maintain a clean and trash-free 10-foot radius from the Cart during hours of operation and must leave the area clean by the approved closing time.
15. A Sidewalk Vendor shall not approach persons to sell food or merchandise and shall not interfere in any way with anyone engaged in an activity to sell food or merchandise.
16. A Sidewalk Vendor shall not create unreasonable amounts of noise.
17. No Cart, condiment table, or Sidewalk Vendor's trash receptacle may be left on the Sidewalk after the Vendor's approved closing time.
18. No Cart, condiment table, or Sidewalk Vendor's trash receptacle shall be chained or fastened to any pole, sign, tree, or another object in the public right-of-way or left unattended.
19. Sidewalk Vending shall not occur within three blocks of K-12 schools during school hours. 7:00 Am and 4:30 Pm.
20. Sidewalk Vending of illegal or counterfeit Merchandise is prohibited.
21. Sidewalk Vending of services is prohibited.
22. Renting merchandise to customers is prohibited.
23. Using an open flame on or within any Cart is prohibited.
24. A Sidewalk Vendor shall not conduct transactions with persons in moving vehicles or illegally parked or stopped vehicles.

**H. Placement of Sidewalk Carts.**

1. Carts, Food, and Merchandise shall be prohibited:
  - a. Within 5 feet of a marked crosswalk.

City of Corcoran  
Ordinance 639 (Mobile Food and Merchandise Vendors)

- b. Within 5 feet of the curb return of an unmarked crosswalk.
- c. Within 25 feet of any fire hydrant, fire call box, or other public utility.
- d. Within 25 feet of a marked bus zone, a curb designated as yellow or red zone, and handicapped parking spaces or access ramps.
- e. Within 5 feet of a bus bench.
- f. Within 10 feet of a transit shelter.
- g. On an area improved with lawn, flowers, shrubs, trees, street tree well, or other landscaping.
- h. Within 5 feet of a driveway or driveway apron.
- i. Within 15 feet of an outdoor dining or patio dining area.
- j. Within 18 inches from the edge of the curb.
- k. Within 500 feet of an area designated for a temporary special permit issued by the City, during the limited duration of the temporary special permit. If the City provides any notice, business interruption mitigation, or other rights to affected businesses or property owners under the City's temporary special permit, such notice will also be provided to the Vendors specifically permitted to operate in the area, if applicable.
- l. Within 50 feet of another Vendor.
- m. Within 500 feet of a permitted farmer's market or swap meet.
- n. On any Sidewalk where a Cart and queuing patrons would restrict the accessibility requirements under the Americans with Disabilities Act.
- o. Where placement impedes the flow of pedestrian traffic by reducing the clear space to less than three feet or impedes access to or the use of abutting property, including, but not limited to, residences, and places of business.
- p. On City-owned property without prior City approval or from connecting to any public utilities.

- q. Stationary Carts are prohibited in any Pocket Park. These parks are small by design and adjacent to individual private residences. The prohibition will prevent an undue concentration of commercial activity that unreasonably interferes with the scenic and natural character of the park and quiet enjoyment of residential neighborhoods. Stationary Carts will result in increased traffic, noise, and crowding, resulting in health, welfare, and safety issues.
  - r. At any park where the City has signed an agreement for concessions that exclusively permits the sale of Food or Merchandise by the concessionaire.
2. Notwithstanding any specific prohibitions in this subsection, no Sidewalk Vendor shall install, use, or maintain a Cart in a manner that endangers the safety of persons or property.

**I. Penalties.**

- 1. Violations of this chapter shall not be prosecuted as infractions or misdemeanors and shall be only punished by the following administrative fine and rescission provisions:
  - a. An administrative fine not exceeding \$100 for a first violation; and
  - b. An administrative fine not exceeding \$200 for a second violation within one year of the first violation; and
  - c. An administrative fine not exceeding \$500 for each additional violation within one year of the first violation.
- 2. The Community Development Department may rescind an Administrative Approval issued to a Catering Truck Vendor and may rescind Sidewalk Vending Permit issued to a Sidewalk Vendor for the term of that Permit upon the fourth violation or subsequent violations, or for fraud or misrepresentation in the application for the Administrative Approval or Sidewalk Vending Permit.

**J. Appeals.**

- 1. Decisions to deny an Administrative Approval or an application for a Sidewalk Vending Permit or to impose administrative fines on any Vendor may be appealed by any interested person in accordance with the

provisions outlined in Chapter 11-27 of this code (Appeals), except as modified by this chapter.

2. Appeals made by a Sidewalk Vendor shall be modified from the provisions outlined in Chapter 11-27 as follows:
  - a. No hearing shall be held unless and until the fine or penalty has been deposited with the City, or an advance deposit hardship waiver has been issued by the hearing officer.
  - b. If an administrative fine is the subject of an appeal, the hearing body shall take into consideration the person's ability to pay the fine. The Community Development Department shall provide the Sidewalk Vendor with a notice of his or her right to request an ability-to-pay determination. The person may request an ability-to-pay determination at or before the hearing or while the administrative fine remains unpaid.
  - c. If the person meets the criteria described in subdivision (a) or (b) of Government Code Section 68632, or any successor section, the appellate hearing body shall accept, in full satisfaction, 20% of the administrative fine imposed pursuant to this chapter.
  - d. The appellate hearing body may allow the person to complete community service instead of paying the total administrative fine, may waive the administrative fine, or may offer an alternative disposition.

City of

# CORCORAN

A MUNICIPAL CORPORATION

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**CONSENT CALENDAR  
ITEM #: 2-E**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Kevin J. Tromborg, Community Development Director

**DATE:** August 18, 2020

**MEETING DATE:** August 25, 2020

**SUBJECT:** Waive Second Reading and consider approval of revisions to Ordinance No. 612, Amending (Parking of Commercial Vehicles Regulations)

**Recommendation:**

Move to approve revisions to Ordinance No. 612 as part of the consent calendar.

**Discussion:**

At the City Council meeting held on July 14, 2020, revisions to Ordinance No.612 was introduced and further reading waived to consider the approval of revisions to Ordinance No. 612, Amending Parking of commercial vehicle Regulations of the City of Corcoran. As part of the required second reading, attached for your review is Ordinance No.612 and the revised draft ordinance as approved on July 14, 2020

After waiving the second reading and approval, the ordinance will be effective in thirty-one days. The effective date would not be scheduled until October 1, 2020.

Before fifteen days expiration after tonight's adoption the summary of ordinance will be published in The Corcoran Journal, a newspaper of general circulation.

**Budget Impact:**

Minimal advertising costs.

**CITY OFFICES:**

832 Chittenden Avenue \* Corcoran, CA 93212 \* Phone 559-992-2151 \* [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF CORCORAN ENACTING REASONABLE LIMITS ON PARKING OF LARGE COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS WITHIN THE CITY OF CORCORAN.

THE CITY COUNCIL OF THE CITY OF CORCORAN DOES ORDAIN AS FOLLOWS:

**Section 1. PURPOSE.** The provisions of this ordinance are necessary for the safety of the public in residential zones (zones RA, R-1 and RM). The provisions of this ordinance will reduce or mitigate the potential hazards that exist when commercial vehicles parked in residential zones obstruct the view of motorists entering onto or off of the corresponding public roadway. The provisions of this ordinance will also enhance the aesthetics of residential zones.

**Section 2. CODE REPEAL.** Chapter 16 of Title 11 of the Corcoran Municipal Code is hereby repealed.

**Section 3. ORDINANCE REPEAL.** Ordinance No. 612 passed and adopted by the City Council of the City of Corcoran, State of California, on April 5, 2010.

**Section 4. CODE ADOPTION.** Subsections 6-2-8(A), 6-2-8(D) and 6-2-8(E) of Chapter 2 of Title 6 of the Municipal Code of the City of Corcoran are added to read as follows:

**6-2-8 Parking Requirements for Large Commercial Vehicles.**

*A. Residentially Zoned Areas:* It is unlawful to leave, park, or allow to be parked any large commercial vehicle, whether attended or not, on any public street, or alley fronting on any real property zoned as residential, or in a residential area within the city. Nothing in this section relating to the parking or standing of large commercial vehicles in a residential area will be effective with respect to any commercial vehicle, or trailer component thereof, making pickups or deliveries of goods, wares, merchandise from or to any building or structure located on the restricted streets or highways or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling or construction of any building or structure upon the restricted streets or highways for which a building permit has previously been obtained. For purposes of this section, "large commercial vehicle" means any commercial vehicle, truck tractor, semitrailer or trailer with a manufacturer's gross vehicle weight rating of 20,000 pounds or more, or which exceeds either 8 feet in height, 9 feet in width, or 18 feet in overall length.

*B. Required Signage:* This section shall not be enforceable until signs or markings giving adequate notice thereof have been posted.

**Section 4. CODE ADOPTION.** Section 11-14-6 is revised as follows to add subsection (B.) and now reads in its entirety:



### **11-14-6 Location of Off-Street Parking and Loading Facilities.**

A. Off-street parking and off-street loading facilities prescribed in Sections 11-14-2 and 11-14-4 of this Chapter shall be located on the same site with the use for which the berths are required or on an adjoining site, except that in the CC District, located within the Central Business District, off-street parking facilities prescribed in Section 11-14-2 of this Chapter may be located within six hundred feet (600') of the use for which the spaces are required, measured by the shortest route of pedestrian access. No off-street loading space shall be required where buildings are served by a public alley. (Ord. 527, 8-4-1997).

B. This subsection applies only in residential districts zoned as RA, R-1 and RM. After the effective date of this subsection, all off-street parking spaces and garages used to park or store a large commercial vehicle as defined in section 6-2-8, and which front a public roadway or right-of-way, must be set back a minimum of 40 feet from the exterior edge of the nearest public improvement (such as a sidewalk or street). The parking or storing of a large commercial vehicle is prohibited on any lot less than 20,000 square feet. On lots where the parking of large commercial vehicles is not prohibited, such parking must occur only on a paved or semi-paved surface.

**Section 5. POSTING.** The City shall post appropriate signage at all City entrances to provide notice of Section 6-2-8.

**Section 6. CEQA REVIEW.** The City Council hereby finds that this ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15060(c)(2) [the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment] and 15061(b)(3) [there is no possibility the activity in question may have a significant effect on the environment]. The City Manager is hereby directed to ensure that a NOTICE OF EXEMPTION is filed pursuant to CEQA Guidelines section 15062 [14 C.C.R. § 15062].

**Section 7. NO LIABILITY.** The provisions of this ordinance shall not in any way be construed as imposing any duty of care, liability, or responsibility for damage to person or property upon the City of Corcoran, or any official, employee, or agent thereof.

**Section 8. PENDING ACTIONS.** Nothing in this ordinance or in the codes hereby adopted shall be construed to affect any suit or proceeding pending or impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance or code repealed by this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 9. SEVERABILITY.** If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases of this ordinance, or its application to any other person, or circumstance. The City Council of the City of Corcoran hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof, irrespective of the fact that

anyone or more other sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases hereof be declared invalid or unenforceable.

**Section 10. CONSTRUCTION.** The City Council intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent. To the extent the provisions of the Corcoran Municipal Code as amended by this ordinance are substantially the same as provisions in the Corcoran Municipal Code existing prior to the effectiveness of this ordinance, then those amended provisions shall be construed as continuations of the earlier provisions and not as new enactments.

**Section 11. EFFECTIVE DATE.** The foregoing ordinance shall take effect thirty days from the date of the passage hereof. Prior to the expiration of fifteen days from the passage hereof a certified copy of this ordinance shall be posted in the office of the City Clerk pursuant to Government Code section 36933(c)(1) and a summary shall be published once in the Corcoran Journal, a newspaper printed and published in the City of Corcoran, State of California, together with the names of the Council members voting for and against the same.

THE FOREGOING ORDINANCE was passed and adopted by the City Council of the City of Corcoran, State of California, on \_\_\_\_\_, 2019 at a regular meeting of said Council duly and regularly convened on said day by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

SIDONIO "SID" PALMERIN, Mayor  
CITY OF CORCORAN

ATTEST: \_\_\_\_\_

MARLENE SPAIN, City Clerk  
CITY OF CORCORAN

City of

# CORCORAN

FOUNDED 1914

A MUNICIPAL CORPORATION

**CONSENT CALENDAR  
ITEM #: 2-F**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Kindon Meik, City Manager

**DATE:** August 19, 2020

**MEETING DATE:** August 25, 2020

**SUBJECT:** Consider approval of one year extension for the fire services contract with Kings County.

**Recommendation:**

Consider approval of one year extension for the fire services contract with Kings County and authorize the Mayor and City Attorney to sign addendum to the agreement.

**Discussion:**

In light of the ongoing COVID-19 pandemic and the associated economic uncertainty, Chief Smith with Kings County Fire Department contacted the City of Corcoran and suggested that the City and the County consider a one year extension of the current fire services agreement. This is a very generous offer by the County and a win/win situation for both government entities.

**Budget Impact:**

The City will pay the County \$522,100 for fire services during fiscal year 2020-2021. This amount remains unchanged from previous years. Additionally, the County will receive approximately \$4654,000 in fire fund monies that are generated through property tax assessments on property owners within Corcoran city limits.

**Attachment:**

Amendment to fire services agreement.

City Offices

**ADDENDUM TO AGREEMENT FOR COUNTY FIRE SERVICES WITHIN  
THE CITY OF CORCORAN, CALIFORNIA**

The County of Kings (“County”) and City of Corcoran (“City”) do hereby amend, by Addendum, the August 14, 2018 Fires Services Agreement (Kings County Agreement No. 18-080 and City of Avenal Agreement No. 1340) as follows:

**Section 2. CONSIDERATION – CITY’S ANNUAL OBLIGATION.**

A. The City shall pay the amount of **\$522,000 for the 2020/21 Fiscal Year.**

**Section 3. TERM OF THE AGREEMENT.**

The term of the County’s duty to provide fire services to City under this Agreement shall **extend one (1) year, commencing on July 1, 2020**, unless terminated by either party.

**All other terms and conditions of the Agreement shall remain in full force and effect.**

\_\_\_\_\_  
**Doug Verboon, Chairman  
Kings County Board  
of Supervisors “County”**

\_\_\_\_\_  
**Mayor, City of Corcoran “City”**

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
**Clerk, Board of Supervisors**

\_\_\_\_\_  
**City Clerk of Corcoran**

**Approved as to Legal Form  
Lee Burdick**

**Approved as to Legal Form**

\_\_\_\_\_  
**Carrie R. Woolley,  
Assistant County Counsel**

\_\_\_\_\_  
**City Attorney**

City of

# CORCORAN

FOUNDED 1914

A MUNICIPAL CORPORATION

**STAFF REPORT**  
**ITEM #: 3**

**MEMORANDUM**

**TO:** City Council

**FROM:** Soledad Ruiz-Nunez, Finance Director

**DATE:** August 25, 2020

**MEETING DATE:** August 25, 2020

**SUBJECT:** Warrant Register

**Recommendation:**

Consider approval of the warrant register(s).

**Discussion:**

The attached appropriations are for services and supplies utilized by City Departments in order to maintain services for the community. The warrant register(s) will be reviewed at the upcoming meeting and staff can address any questions from Council Members.

**Budget Impact:**

The warrant register includes expenses approved in the Fiscal Year 2019/2020 Budget and may include items which will be addressed through Budget Amendments.

**Attachments:**

- Warrant Register #1 for warrant request date: 08/11/2020 FY2020
- Warrant Register #2 for warrant request date: 08/11/2020 FY2021
- Warrant Register #3 for warrant request date: 08/25/2020 FY2020
- Warrant Register #4 for warrant request date: 08/25/2020 FY2020
- Warrant Register #5 for warrant request date: 08/25/2020 FY2021

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 08/12/2020 - 4:23PM  
Warrant Request Date: 8/11/2020  
DAC Fund:

Batch: 00511.08.2020 - Warrnt Rgstr 8/11/2020 FY20

Line	Claimant	Amount
1	A & M Consulting Engineers	1,045.00
2	California Department of Transportation	63.32
3	City of Avenal	4,146.38
4	Corcoran High School	4,500.00
5	Corona Environmental Consulting	7,915.00
6	Ferguson Enterprises, Inc	3,039.53
7	Frontier Communications	63.77
8	Nolan's Plumbing	29,668.00
9	PG&E	9.53
10	PG&E	208.93
11	PG&E	9.63
12	PG&E	4,236.42
13	PG&E	26.86
14	PG&E	8,515.99
15	PG&E	483.13
16	PG&E	6,856.24
17	PG&E	36.36
18	PG&E	214,074.19
19	PG&E	11.29
20	Quad Knopf, Inc.	191.53
21	Self Help Enterprises	330.71
22	Southern California Radar, Laser Certification Laboratory	175.00
23	The Gas Company	113.14
24	The Gas Company	16.91
25	The Gas Company	16.91
26	The Gas Company	8.40
27	The Gas Company	4.93
28	The Gas Company	14.79
29	The Gas Company	21.44
30	Tonka Water	2,000.00
31	W3i Engineering	4,600.00
32	WEX BANK	2,200.44
	Page Total:	\$294,603.77
	Grand Total:	\$294,603.77

Page Total: \$294,603.77

# Accounts Payable

## Voucher Approval List

User: spineda  
 Printed: 08/12/2020 - 4:24PM  
 Batch: 00511.08.2020 - Warmt Rgstr 8/11/2020 FY2020



Warrant Date	Vendor	Description	Account Number	Amount
8/11/2020	A & M Consulting Engineers	PROP 68 GRANT 220-013 90% CONST DOCS	307-449-300-200	165.00
8/11/2020	A & M Consulting Engineers	CAL TRANS CMAQ 5723-020	109-434-300-200	880.00
8/11/2020	California Department of Transportation	SIGNAL & LIGHTING APRIL TO JUNE 2020 N ENTRANCE	109-434-300-160	63.32
8/11/2020	City of Avenal	AC SVC AGREEMENT AVENAL /CORCORAN JUNE 2020	104-421-300-203	4,146.38
8/11/2020	Corcoran High School	3 SCHOLARSHIPS FOR \$1,500.00 EACH	331-425-300-200	4,500.00
8/11/2020	Corona Environmental Consulting	WTP UPGRADES PH PROJECT	105-437-500-550	7,915.00
8/11/2020	Ferguson Enterprises, Inc	WTP UPGRADES PH PROJECT	105-437-500-551	1,518.37
8/11/2020	Ferguson Enterprises, Inc	WTP UPGRADES PH PROJECT	105-437-500-551	328.62
8/11/2020	Ferguson Enterprises, Inc	WTP SADDLE FOR 2" TAP FOR CARBONIC ACID FEED PANEL	105-437-500-551	231.74
8/11/2020	Ferguson Enterprises, Inc	WTP UPGRADES-30" SADDLE FOR PH PROBE	105-437-500-551	960.80
8/11/2020	Frontier Communications	ACCT#5599212650917185	120-435-300-220	63.77
8/11/2020	Nolan's Plumbing	BLACKTOP REPLC FOR WTP LORINA, NORBOE, VAN DORSTE	105-437-300-200	2,800.00
8/11/2020	Nolan's Plumbing	SGI BLACKTOP REPLC FOR STREETS OTIS/SHERMANVESTES/W	109-434-300-212	26,868.00
8/11/2020	PG&E	ACCT#994970007569	111-601-300-240	9.53
8/11/2020	PG&E	ACCT#994970007569	145-410-300-240	1,348.27
8/11/2020	PG&E	ACCT#994970007569	138-419-300-206	4,509.75
8/11/2020	PG&E	ACCT#994970007569	104-412-300-240	1,376.63
8/11/2020	PG&E	ACCT#994970007569	104-432-300-240	14,868.99
8/11/2020	PG&E	ACCT#994970007569	104-432-320-240	542.71
8/11/2020	PG&E	ACCT#994970007569	109-434-300-240	365.35
8/11/2020	PG&E	ACCT#994970007569	120-435-300-240	27,273.19
8/11/2020	PG&E	ACCT#994970007569	121-439-300-240	569.87
8/11/2020	PG&E	ACCT#994970007569	105-437-300-240	163,209.90
8/11/2020	PG&E	ACCT#33572501733	104-432-300-240	483.13
8/11/2020	PG&E	ACCT#02640094583	301-430-300-316	208.93
8/11/2020	PG&E	ACCT#13045938064	104-432-300-240	4,236.42
8/11/2020	PG&E	ACCT#27777837660	105-437-300-240	8,515.99
8/11/2020	PG&E	ACCT#47341957828	301-430-300-316	11.29
8/11/2020	PG&E	ACCT#10561736330	301-430-300-316	26.86
8/11/2020	PG&E	ACCT#84659647279	301-430-300-316	9.53
8/11/2020	PG&E	ACCT#86707342837	301-430-300-316	36.36
8/11/2020	PG&E	ACCT#94172356415	301-430-300-316	9.63
8/11/2020	PG&E	ACCT#53041351734	111-601-300-240	74.27
8/11/2020	PG&E	ACCT#53041351734	111-603-300-240	10.41

8/11/2020	PG&E	ACCT#53041351734	111-604-300-240	93.26
8/11/2020	PG&E	ACCT#53041351734	104-412-300-240	11.33
8/11/2020	PG&E	ACCT#53041351734	109-434-300-240	6,666.97
8/11/2020	Quad Knopf, Inc.	PROF SVCS UPDATE FILES	105-437-300-200	243.00
8/11/2020	Quad Knopf, Inc.	CONTRACT CITY DISCOUNT	105-437-300-200	-51.47
8/11/2020	Self Help Enterprises	REFUND OF CHECK FOR 600 BROKAW PRINC REDUC TO CITY	177-448-366-100	330.71
8/11/2020	Laser Certification Laboratory Southern Califon	RADAR REPAIR	104-421-300-200	175.00
8/11/2020	The Gas Company	ACCT#3129329388	301-430-300-316	4.93
8/11/2020	The Gas Company	ACCT#17151733304	301-430-300-316	8.40
8/11/2020	The Gas Company	ACCT#06301527005	120-435-300-242	16.91
8/11/2020	The Gas Company	ACCT#11484795064	138-419-300-206	14.79
8/11/2020	The Gas Company	ACCT#00888349024	145-410-300-242	21.44
8/11/2020	The Gas Company	ACCT#05463252576	104-432-300-242	16.91
8/11/2020	The Gas Company	ACCT#11971525008	104-432-300-242	113.14
8/11/2020	Tonka Water	FILTER PROGRAMMING UPGRADES	105-437-300-200	2,000.00
8/11/2020	W3i Engineering	VEST LAGOON EXPANSION PROJECT	120-435-300-200	4,600.00
8/11/2020	WEX BANK	FUEL STATEMENT	145-410-300-250	618.81
8/11/2020	WEX BANK	FUEL STATEMENT	104-421-300-250	840.58
8/11/2020	WEX BANK	FUEL STATEMENT	105-437-300-250	499.43
8/11/2020	WEX BANK	FUEL STATEMENT	120-435-300-250	241.62

**Warrant Total: 294,603.77**



# Accounts Payable

## Blanket Voucher Approval Document



User: spincda  
Printed: 08/12/2020 - 4:08PM  
Warrant Request Date: 8/11/2020  
DAC Fund:

Batch: 00501.08.2020 - Warmt Rgstr 8/11/2020 FY21

Line	Claimant	Amount
1	A & M Consulting Engineers	145,778.65
2	AAA Quality Services Inc	193.49
3	American Water Works Assoc	445.00
4	AT&T Mobility	0.89
5	Auto Zone, Inc.	786.23
6	Az Auto Parts	163.75
7	Best Deal Food Co Inc.	32.28
8	Brenntag Pacific, Inc.	8,155.96
9	BSK Associates	3,564.00
10	Caves & Associates	875.75
11	Central Valley Lawn Care	350.00
12	Central Valley Sweeping LLC	5,600.00
13	City of Corcoran	480.00
14	City of Corcoran	3.38
15	Corcoran Publishing Company	930.00
16	Corcoran Radiator & Muffler	15.00
17	CSJVRMA	146,266.00
18	Direct Distributing, Inc.	234.71
19	Felder Communications	779.50
20	Ferguson Enterprises, Inc	5,889.03
21	Frontier Communications	121.19
22	Frontier Communications	271.36
23	Frontier Communications	54.86
24	Frontier Communications	71.39
25	Frontier Communications	287.26
26	Frontier Communications	1,066.18
27	Galindo Farms Discing	460.00
28	Garcia's Supermarket #2	1,900.00
29	Gary V. Burrows Inc.	2,691.97
30	GMS, Inc.	45.00
31	Great West Equipment, Inc.	75.94
32	Jorge Lopez	2,820.00
33	Jorgensen & Company	1,000.00
34	Kings Waste & Recycling	11,502.40
35	LexisNexis Risk Data Management, Inc.	150.00
36	Miguel Meneses	440.00
37	Nolan's Plumbing	500.00
38	Nutrien AG Solutions, Inc.	101.89
39	Oliver Whitaker Co.	308.45
40	Plain Insane Graphics	657.52
41	Proclean Supply	410.34
42	Prudential Overall Supply	132.24
43	Quad Knopf, Inc.	735.02
44	Quadient Leasing USA, Inc.	1,202.62
45	Quality Pool Service	1,111.37
46	Radius Tire Co.	30.00

47	SANZ Industrial Services, Inc.	1,525.43
48	Sawtelle & Rosprim Hardware, Inc.	16.45
49	Sawtelle Rosprim Machine Shop	332.50
50	Sherwin Williams Co	176.88
51	Stoney's Sand & Gravel, LLC	52.20
52	TF Tire & Service	1,450.31
53	The Gas Company	23.35
54	The Gas Company	34.64
55	The Gas Company	58.37
56	The Gas Company	17.69
57	The Gas Company	15.78
58	The Printer	842.13
59	TSA Consulting Group, Inc.	50.00
60	Tule Trash Company	4,647.59
61	Tyron Avitia	280.00
62	Underground Service Alert	384.58
63	Univar USA Inc	3,870.34
64	unWired Broadband	199.95
65	US Bank	3,193.00
66	Valley Elevator Inc.	340.00
67	Verizon Wireless	1,716.27
68	W3i Engineering	6,240.00
69	Wells Fargo Bank, N.A.	2,867.81
70	WEX BANK	6,994.03

Page Total: \$35,329.30

Grand Total: \$384,019.92

Page Total: \$35,329.30

# Accounts Payable Voucher Approval List



User: spineda  
 Printed: 08/12/2020 - 4:10PM  
 Batch: 00501.08.2020 - Warrnt Rgstr 8/11/2020 FY24

Warrant Date	Vendor	Description	Account Number	Amount
8/11/2020	A & M Consulting Engineers	HSR SUBMITTALS	104-431-300-201	232.50
8/11/2020	A & M Consulting Engineers	WEST LAGOON EXPANSION PROJECT	120-435-300-200	1,550.00
8/11/2020	A & M Consulting Engineers	PROP 68 PARKS GRANT 220-013 CONCEPTUAL/SCHEMATIC	1307-449-300-200	1,550.00
8/11/2020	A & M Consulting Engineers	PROP 68-GRANT 220-013 50% CONST DOCS	307-449-300-200	112,149.50
8/11/2020	A & M Consulting Engineers	PROP 68-GRANT 220-013 90% CONST DOCS	307-449-300-200	29,423.65
8/11/2020	A & M Consulting Engineers	STEP EXCHANGE FUNDS: ROADWAY SAFETY IMPROV	141-434-334-055	873.00
8/11/2020	AAA Quality Services Inc	PARKS-COVID 19 PORTABLE RESTROOMS AT MAROOT PAR	104-412-300-216	193.49
8/11/2020	American Water Works Assoc	ANNUAL MEMBERSHIP 10/1/2020-09/30/2021	105-437-300-160	445.00
8/11/2020	AT&T Mobility	inv#8334605440x08012020 Acct#834605440	120-435-300-220	0.89
8/11/2020	Auto Zone, Inc.	UNIT REPAIR ITEMS 228	104-421-300-260	24.55
8/11/2020	Auto Zone, Inc.	UNIT REPAIR ITEMS 256	104-421-300-260	12.05
8/11/2020	Auto Zone, Inc.	REBUILD PCM ON UNIT#150	104-412-300-260	271.35
8/11/2020	Auto Zone, Inc.	LIGHT BULBS FOR STOCK	104-433-300-210	47.68
8/11/2020	Auto Zone, Inc.	UNIT REPAIR ITEMS 220	104-421-300-260	157.30
8/11/2020	Auto Zone, Inc.	FILTERS FOR SERVICE UNIT#145	109-434-300-260	11.56
8/11/2020	Auto Zone, Inc.	BUS 167 AC BLOWER MOTOR	145-410-300-260	44.37
8/11/2020	Auto Zone, Inc.	UNIT REPAIR ITEMS 220	104-421-300-260	157.30
8/11/2020	Auto Zone, Inc.	UNIT REPAIR ITEMS 242	104-421-300-260	60.07
8/11/2020	Az Auto Parts	SHOP TOWELS FOR CLEANING	145-410-300-216	8.25
8/11/2020	Az Auto Parts	MAINT PARTS UNIT#197	104-421-300-260	4.87
8/11/2020	Az Auto Parts	MAINT PARTS UNIT#197	104-421-300-260	13.81
8/11/2020	Az Auto Parts	ALTERNATOR FOR UNIT#150	104-412-300-260	136.82
8/11/2020	Best Deal Food Co Inc.	CAT & DOG FOOD	104-421-300-203	26.56
8/11/2020	Best Deal Food Co Inc.	PANASONIC BATTERIES FOR GATE CONTROLLERS	145-410-300-210	5.72
8/11/2020	Brenntag Pacific, Inc.	WTP CHEMICALS	105-437-300-219	8,155.96
8/11/2020	BSK Associates	QUANTI TRAY ARSENIC NITRATE	105-437-300-200	60.00
8/11/2020	BSK Associates	PH PROJECT	105-437-300-200	183.00
8/11/2020	BSK Associates	WELL 11 SAMPLING	105-437-300-200	890.00
8/11/2020	BSK Associates	WELL 11 PROJECT	105-437-300-200	65.00
8/11/2020	BSK Associates	WELL 11 PROJECT	105-437-300-200	500.00
8/11/2020	BSK Associates	ROUTINE PLANT SAMPLING	105-437-300-200	60.00
8/11/2020	BSK Associates	QUANTI TRAY TOTAL COLIFORM E COLI	105-437-300-200	153.00
8/11/2020	BSK Associates	QUANTI TRAY TOTAL COLIFORM E COLI	105-437-300-200	153.00
8/11/2020	BSK Associates	WELL 11 SAMPLING	105-437-300-200	845.00
8/11/2020	BSK Associates	QUANTI TRAY ARSENIC NITRATE	105-437-300-200	60.00
8/11/2020	BSK Associates	WELL 11 PROJECT	105-437-300-200	65.00

8/11/2020	BSK Associates	WELL 11 PROJECT	105-437-300-200	530.00
8/11/2020	Caves & Associates	NEGOTIATIONS JULY 2020	104-402-300-200	525.00
8/11/2020	Caves & Associates	MILEAGE FOR JULY 2020	104-402-300-200	350.75
8/11/2020	Central Valley Lawn Care	LANDSCAPE SVC JULY 2020 PHEASANT RIDGE	111-602-300-202	350.00
8/11/2020	Central Valley Sweeping LLC	STREET SWEEPING JULY 2020	112-438-300-200	1,866.50
8/11/2020	Central Valley Sweeping LLC	STREET SWEEPING JULY 2020	109-434-300-200	1,866.50
8/11/2020	Central Valley Sweeping LLC	STREET SWEEPING JULY 2020	121-439-300-200	1,867.00
8/11/2020	City of Corcoran	1914 ESTES CITY SVC	301-430-300-316	3.38
8/11/2020	City of Corcoran	UNIT WASH	104-421-300-260	210.00
8/11/2020	City of Corcoran	UNIT DISINFECTION	104-421-300-216	270.00
8/11/2020	Corcoran Publishing Company	JULY AD 2020	145-410-300-156	258.00
8/11/2020	Corcoran Publishing Company	NTXLE AD 7/9 & 7/30	104-421-300-156	72.00
8/11/2020	Corcoran Publishing Company	PHN RE CUP 20-02 1301 WHITLEY	104-406-300-156	200.00
8/11/2020	Corcoran Publishing Company	PHN RE IPM 20-03 2656 NORTH AVE	104-406-300-156	200.00
8/11/2020	Corcoran Publishing Company	PHN RE ZONE TEXT CHANGE SUPP HOUSING	104-406-300-156	200.00
8/11/2020	Corcoran Publishing Company	BRAKE ROTOR TURNED FOR UNIT#145	109-434-300-260	15.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	104-421-300-130	15,412.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	104-402-300-130	8,256.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	104-405-300-130	8,256.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	104-406-300-130	8,256.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	104-431-300-130	3,484.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	145-410-300-130	4,645.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	104-401-300-130	793.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	104-411-300-130	4,138.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	104-412-300-130	2,929.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	104-412-300-130	60,506.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	120-435-300-130	16,112.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	121-439-300-130	12,101.00
8/11/2020	CSVRMA	PROPERTY PROGRAM	301-430-300-130	1,378.00
8/11/2020	Direct Distributing, Inc.	WTP SUPPLIES	105-437-300-210	32.85
8/11/2020	Direct Distributing, Inc.	WTP SUPPLIES	105-437-300-210	201.86
8/11/2020	Felder Communications	RADIO MAINT & REPAIR	145-410-300-141	51.50
8/11/2020	Felder Communications	RADIO MAINT & REPAIR	104-412-300-141	34.00
8/11/2020	Felder Communications	RADIO MAINT & REPAIR	104-421-300-141	490.00
8/11/2020	Felder Communications	RADIO MAINT & REPAIR	104-431-300-141	42.50
8/11/2020	Felder Communications	RADIO MAINT & REPAIR	109-434-300-141	51.00
8/11/2020	Felder Communications	RADIO MAINT & REPAIR	120-435-300-141	34.00
8/11/2020	Felder Communications	RADIO MAINT & REPAIR	105-437-300-141	59.50
8/11/2020	Felder Communications	RADIO MAINT & REPAIR	121-439-300-141	17.00
8/11/2020	Ferguson Enterprises, Inc	LID & BOX FOR CHLORINE INJECTION PIT	105-437-300-140	5,848.38
8/11/2020	Ferguson Enterprises, Inc	CHOKER STRAPS FOR CHLORINE BOX.	105-437-300-210	40.65
8/11/2020	Frontier Communications	ACCT#55999221510101675	104-432-300-220	1,066.18
8/11/2020	Frontier Communications	ACCT#55999210200731195	104-421-300-220	287.26
8/11/2020	Frontier Communications	ACCT#55999241850629065	105-437-300-220	271.36
8/11/2020	Frontier Communications	ACCT#55999286801122995	104-432-320-220	71.39

8/11/2020	Frontier Communications	ACCT#55999214080910985	104-432-300-220	121.19
8/11/2020	Frontier Communications	ACCT#20914815380301985	136-415-300-220	54.86
8/11/2020	Galindo Farms Discing	DISKING OF 941 DORAN	104-406-300-198	265.00
8/11/2020	Galindo Farms Discing	MONTHLY LWN MAINT: 2410 BELL, 1914 ESTES, 1116 SHERV	313-605-300-200	195.00
8/11/2020	Garcia's Supermarket #2	CANCELLATION OF SITE PLAN REVIEW APP 2749 WHITLEY	104-000-350-066	1,900.00
8/11/2020	Gary V. Burrows Inc.	FUEL STATEMENT	145-410-300-250	271.56
8/11/2020	Gary V. Burrows Inc.	FUEL STATEMENT	104-412-300-250	123.48
8/11/2020	Gary V. Burrows Inc.	FUEL STATEMENT	104-421-300-250	906.15
8/11/2020	Gary V. Burrows Inc.	FUEL STATEMENT	104-433-300-250	153.93
8/11/2020	Gary V. Burrows Inc.	FUEL STATEMENT	109-434-300-250	603.59
8/11/2020	Gary V. Burrows Inc.	FUEL STATEMENT	112-438-300-250	87.78
8/11/2020	Gary V. Burrows Inc.	FUEL STATEMENT	120-435-300-250	362.78
8/11/2020	Gary V. Burrows Inc.	FUEL STATEMENT	105-437-300-250	182.70
8/11/2020	GMS, Inc.	#829 RED FLAG ANNUAL SUIPP MAINT	178-441-300-200	45.00
8/11/2020	Great West Equipment, Inc.	TRIGGER SPRING FOR CRACKSEALER	109-434-300-140	75.94
8/11/2020	Jorge Lopez	MEASURE A VETS HALL SOUND BOARD PANELS/PAINT/FLC	138-419-300-208	2,820.00
8/11/2020	Jorgensen & Company	FIRE ALARM ANNUAL SVC	145-410-300-200	480.00
8/11/2020	Jorgensen & Company	ANNUAL FIRE ALARM SVC @ CITY HALL	104-432-300-200	480.00
8/11/2020	Jorgensen & Company	ALARM TESTING REPORTED TO FIRE DEPT	104-432-300-200	20.00
8/11/2020	Jorgensen & Company	FIRE DEPT REPORTING TCE	145-410-300-200	20.00
8/11/2020	Kings Waste & Recycling	GREEN WASTE 198.27 UNITS/TONS	112-436-300-192	7,960.80
8/11/2020	Kings Waste & Recycling	BLUE CANS 79.67 UNITS/TONS	112-436-300-192	3,188.00
8/11/2020	Kings Waste & Recycling	MISC COMM 8.84 UNITS/TONS	112-436-300-192	353.60
8/11/2020	LexisNexis Risk Data Management, Inc.	BACKGROUND SVC JULY 2020	104-421-300-200	150.00
8/11/2020	Miguel Meneses	YARD SVC APPERON JULY 2020	111-601-300-202	120.00
8/11/2020	Miguel Meneses	YARD SVC SUNRISE VILLA JULY 2020	111-604-300-202	200.00
8/11/2020	Miguel Meneses	YARD SVC 6 1/2 & ORANGE JULY 2020	111-601-300-202	120.00
8/11/2020	Nolan's Plumbing	MEASURE A CESAR CHAVEZ PARK INSTALL DRINKING FOI	138-419-300-207	500.00
8/11/2020	Nutrien AG Solutions, Inc.	WELL 11 CHLORINE FOR ALGAE CONTROL	105-437-300-140	101.89
8/11/2020	Oliver Whitaker Co.	30LB CAN R134 DEPT SUPPLIES	104-433-300-210	102.81
8/11/2020	Oliver Whitaker Co.	30LB CAN R134 DEPT SUPPLIES	145-410-300-260	102.82
8/11/2020	Oliver Whitaker Co.	30LB CAN R134 DEPT SUPPLIES	109-434-300-260	102.82
8/11/2020	Plain Insane Graphics	VEHICLE WRAP/UNIT#242	104-421-300-210	657.52
8/11/2020	Proclean Supply	MEASURE A VETS HALL FLOORING	138-419-300-208	410.34
8/11/2020	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-300-200	14.16
8/11/2020	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-300-200	9.62
8/11/2020	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-300-200	41.99
8/11/2020	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-300-200	14.73
8/11/2020	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-432-320-200	6.12
8/11/2020	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-433-500-200	10.72
8/11/2020	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	104-433-300-200	5.71
8/11/2020	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	120-435-300-200	14.16
8/11/2020	Prudential Overall Supply	ENTRANCE RUGS/SHOP TOWELS/DUST MOPS	105-437-300-200	15.03
8/11/2020	Quad Knopf, Inc.	PROF SVC FILES PREP	105-437-300-200	786.50
8/11/2020	Quad Knopf, Inc.	CONTRACT CITY DISCOUNT	105-437-300-200	-51.48

8/11/2020	Quadient Leasing USA, Inc.	FOLDING & POSTAGE MACHINE @ CITY HALL LEASE PAYN	104-432-300-180	994.45
8/11/2020	Quadient Leasing USA, Inc.	CORCORAN PD POSTAGE MACHINE LEASE #N19021861	104-432-300-180	208.17
8/11/2020	Quality Pool Service	BULK CHLORINE	138-419-300-206	1,111.37
8/11/2020	Radius Tire Co.	VEH MAINT UNIT#229	104-421-300-260	30.00
8/11/2020	SANZ Industrial Services, Inc.	SLUDGE TESTING FOR SLUDGE VACCUM REMOVAL	105-437-300-193	815.93
8/11/2020	SANZ Industrial Services, Inc.	SLUDGE TESTING FOR SLUDGE VACCUM REMOVAL	105-437-300-193	709.50
8/11/2020	Sawville & Rosprim Hardware, Inc.	COMPRESSOR HOSE CRACKSEAL MACHINE	109-434-300-140	16.45
8/11/2020	Sawville Rosprim Machine Shop	REPAIR SLUDGE PUMP AT WWTP	120-435-300-140	332.50
8/11/2020	Sherwin Williams Co	MEASURE A VETS HALL PAINT	138-419-300-208	176.88
8/11/2020	Stoney's Sand & Gravel, LLC	DECOMPOSED GRANIT FOR PARKS	104-412-300-210	52.20
8/11/2020	TF Tire & Service	VEH TIRES UNIT#228	104-421-300-260	368.15
8/11/2020	TF Tire & Service	VEH TIRES UNIT#256	104-421-300-260	349.12
8/11/2020	TF Tire & Service	VEH TIRES UNIT#229	104-421-300-260	146.61
8/11/2020	TF Tire & Service	VEH TIRES STOCK TIRES FOR PD	104-421-300-260	586.43
8/11/2020	The Gas Company	ACCT#06981596833	104-432-300-242	17.69
8/11/2020	The Gas Company	ACCT#12602978541	104-432-300-242	15.78
8/11/2020	The Gas Company	ACCT#15829731015	104-432-300-242	34.64
8/11/2020	The Gas Company	ACCT#060891595001	104-432-300-242	58.37
8/11/2020	The Gas Company	ACCT#20001594009	104-432-300-242	23.35
8/11/2020	The Printer	\$5.00 TOKENS	145-410-300-210	309.00
8/11/2020	The Printer	PD BUSINESS CARDS	104-421-300-155	533.13
8/11/2020	TSA Consulting Group, Inc.	JULY 2020 SVC SEE FOR 401 A PLAN ADMIN	104-405-300-200	50.00
8/11/2020	Tule Trash Company	DUMP FEE PRISON 1	112-436-300-192	565.20
8/11/2020	Tule Trash Company	PULL FEE PRISON 1	112-436-300-200	1,158.00
8/11/2020	Tule Trash Company	DUMP FEE	112-436-300-192	533.04
8/11/2020	Tule Trash Company	PULL FEE	112-436-300-200	517.00
8/11/2020	Tule Trash Company	DUMP FEE PRISON 2	112-436-300-192	459.35
8/11/2020	Tule Trash Company	PULL FEE PRISON 2	112-436-300-200	1,415.00
8/11/2020	Tyron Avria	WINDOW TINT/UNIT#242	104-421-300-260	280.00
8/11/2020	Underground Service Alert	ANNUAL MEMBERSHIP/BILLABLE TICKET FEES	105-437-300-160	192.29
8/11/2020	Underground Service Alert	ANNUAL MEMBERSHIP/BILLABLE TICKET FEES	120-435-300-160	192.29
8/11/2020	Univar USA Inc	SODIUM HYPOCHLORITE CHEMICALS	105-437-300-219	3,870.34
8/11/2020	unWired Broadband	INTERNET SVC WTP AUG 2020	105-437-300-220	199.95
8/11/2020	US Bank	311-408-300-200		3.00
8/11/2020	US Bank	SUCC AGEN BOND ADMIN FEE	311-408-300-200	3,190.00
8/11/2020	Valley Elevator Inc.	SEMI ANNUAL LIFT INSPECTION @ CITY HALL SERVICED O	104-432-300-200	340.00
8/11/2020	Verizon Wireless	Cell Svc June 16- July 15, 2020 Acct#67038320-0001	104-421-300-221	1,298.16
8/11/2020	Verizon Wireless	DATA SVC JUNE 27 TO JUL 26, 2020 ACCT#642052950-0001	104-421-300-221	418.11
8/11/2020	W3i Engineering	WEST LAGOON EXPANSION PROJECT	120-435-300-200	6,240.00
8/11/2020	Wells Fargo Bank, N.A.	TEMP WORKER CHRGE: C MENDEZ	104-412-300-200	394.20
8/11/2020	Wells Fargo Bank, N.A.	TEMP WORKER CHRGE: C MENDEZ	109-434-300-200	394.20
8/11/2020	Wells Fargo Bank, N.A.	TEMP WORKER CHRGE: J MUSTAIN	104-412-300-200	236.52
8/11/2020	Wells Fargo Bank, N.A.	TEMP WORKER CHRGE: J MUSTAIN	109-434-300-200	236.52
8/11/2020	Wells Fargo Bank, N.A.	TEMP WORKER CHRGE: C MENDEZ	104-412-300-200	408.99
8/11/2020	Wells Fargo Bank, N.A.	TEMP WORKER CHRGE: C MENDEZ	109-434-300-200	408.98

8/11/2020	Wells Fargo Bank, N.A.	TEMP WORKER CHRGE J MUSTAIN	104-412-300-200	394.20
8/11/2020	Wells Fargo Bank, N.A.	TEMP WORKER CHRGE J MUSTAIN	109-434-300-200	394.20
8/11/2020	WEX BANK	FUEL STATEMENT	104-406-300-250	116.87
8/11/2020	WEX BANK	FUEL STATEMENT	104-421-300-250	3,194.64
8/11/2020	WEX BANK	FUEL STATEMENT	105-437-300-240	1,544.17
8/11/2020	WEX BANK	FUEL STATEMENT	120-435-300-250	239.47
8/11/2020	WEX BANK	FUEL STATEMENT	109-434-300-250	84.55
8/11/2020	WEX BANK	FUEL STATEMENT	104-412-300-250	292.23
8/11/2020	WEX BANK	FUEL STATEMENT	104-431-300-250	37.27
8/11/2020	WEX BANK	FUEL STATEMENT	104-432-300-250	83.43
8/11/2020	WEX BANK	FUEL STATEMENT	145-410-300-250	1,401.40
<b>Warrant Total:</b>				<b>384,019.92</b>

#3

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 08/19/2020 - 12:57PM  
Warrant Request Date: 8/25/2020  
DAC Fund:

Batch: 00522.08.2020 - Warrnt Rgstr 8/25/2020 FY20

Line	Claimant	Amount
1	Auto Zone, Inc.	201.32
2	Business Card- Bank of America Credit Cards	3,588.63
3	Cannon Financial Services, Inc.	936.19
4	Empire Supply Co., Inc	456.21
5	GMS, Inc.	7,348.99
6	Hanford Glass Inc.	2,208.00
7	Industrial Electric Machinery	456.50
8	Office Depot	259.76

Page Total: \$15,455.60

Grand Total: \$15,455.60

Page Total: \$15,455.60



# Accounts Payable Voucher Approval List



User: spineda  
 Printed: 08/19/2020 - 12:59PM  
 Batch: 00522.08.2020 - Warrnt Rgstr 8/25/2020 FY20

Warrant Date	Vendor	Description	Account Number	Amount
8/25/2020	Auto Zone, Inc.	BATTERY FOR UNIT#134	112-438-300-140	191.19
8/25/2020	Auto Zone, Inc.	BATTERY FOR UNIT#134	112-438-300-140	201.32
8/25/2020	Auto Zone, Inc.	RETURN: BATTERY FOR UNIT#134	112-438-300-140	-191.19
8/25/2020	Business Card- Bank of America Credit Cards	COMCAST ACCT#41872	104-433-300-220	291.09
8/25/2020	Business Card- Bank of America Credit Cards	COMCAST ACCT#0566	104-421-300-220	586.33
8/25/2020	Business Card- Bank of America Credit Cards	COMCAST ACCT#7740	104-421-300-220	2,463.90
8/25/2020	Business Card- Bank of America Credit Cards	COMCAST ACCT#77130	120-435-300-220	247.31
8/25/2020	Cannon Financial Services, Inc.	CONTRACT & INS CHARGE & USAGE	104-432-300-180	936.19
8/25/2020	Empire Supply Co., Inc	AC FLITERS FOR BLDGS	104-432-300-210	456.21
8/25/2020	GMS, Inc.	UNEMPLOYMENT INS BENEFIT CHARGE -PD	104-421-200-131	7,468.00
8/25/2020	GMS, Inc.	UNEMPLOYMENT INS BENEFIT CHARGE -CM	104-402-200-131	-119.01
8/25/2020	Hanford Glass Inc.	CITY HALL PLEXIGLASS DUE TO COVID 19	104-433-300-216	2,208.00
8/25/2020	Industrial Electric Machinery	PO#24687 6 1/2 & SHERMAN SEWER STATION	120-435-300-200	456.50
8/25/2020	Office Depot	OFFICE SUPPLIES	104-431-300-210	33.21
8/25/2020	Office Depot	OFFICE SUPPLIES	103-437-300-210	105.72
8/25/2020	Office Depot	OFFICE SUPPLIES	120-435-300-210	104.80
8/25/2020	Office Depot	OFFICE SUPPLIES	104-433-300-210	10.63
8/25/2020	Office Depot	OFFICE SUPPLIES	104-433-300-210	5.40

**Warrant Total: 15,455.60**

#4

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 08/19/2020 - 1:40PM  
Warrant Request Date: 8/25/2020  
DAC Fund:

Batch: 00523.08.2020 - Warrnt Rgstr 8/25/2020 FY20

Line	Claimant	Amount
1	Employment Development Dept	7,348.99

Page Total: \$7,348.99

Grand Total: \$7,348.99

Page Total: \$7,348.99

# Accounts Payable Voucher Approval List

User: spineda  
 Printed: 08/19/2020 - 1:42PM  
 Batch: 00523.08.2020 - Warrnt Rgstr 8/25/2020 FY20



Warrant Date	Vendor	Description	Account Number	Amount
8/25/2020	Employment Development Dept	UNEMPLOYMENT INS BENEFIT CHARGE PD	104-421-200-131	7,468.00
8/25/2020	Employment Development Dept	UNEMPLOYMENT INS BENEFIT CHARGE CM	104-402-200-131	-119.01
<b>Warrant Total:</b>				<b>7,348.99</b>

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 08/19/2020 - 1:16PM  
Warrant Request Date: 8/25/2020  
DAC Fund:

Batch: 00502.08.2020 - Warrnt Rgstr 8/25/2020 FY21

Line	Claimant	Amount
1	American Office Solutions, LLC	179.59
2	American Office Solutions, LLC	236.94
3	Auto Zone, Inc.	4,380.00
4	Az Auto Parts	6.28
5	BSK Associates	2,818.00
6	Business Card- Bank of America Credit Cards	6,418.48
7	C. A. Reding Company, Inc	142.00
8	City of Corcoran	320.00
9	Corcoran Heating & Air	2,900.00
10	Courtney Stauffer	60.00
11	Dept of Justice	113.00
12	Direct Distributing, Inc.	608.74
13	E & B Bulk Transportation	1,329.20
14	Ferguson Enterprises, Inc	3,931.23
15	Frank Carrasco	60.00
16	Frontier Communications	351.57
17	Gonzalez Lawn Service	25.00
18	Home Depot Credit Services	773.49
19	Jones Electric	525.50
20	Kings County Clerk	83.20
21	Kings County Mobile Locksmith	1,321.71
22	Law & Associates Investigations	600.00
23	Lowe's	723.44
24	Matson Alarm Co. Inc.	120.50
25	Office Depot	391.85
26	Quadient	1,302.52
27	Quality Pool Service	850.00
28	Radius Tire Co.	214.54
29	Richard's Chevrolet	356.89
30	S & R Specialty Equipment	7.86
31	SAFT-T-FLO Water Services	1,077.19
32	Sawtelle & Rosprim Hardware, Inc.	204.84
33	Sherwin Williams Co	272.01
34	Sierra Glass & Screen, Inc	5,775.00
35	SJVAPCD	723.00
36	Skylar Pfarr	60.00
37	Springbrook Software LLC	1,629.00
38	T&T Epoxy Coatings	1,750.00
39	The Printer	210.55
40	Thermo King Fresno Inc	655.15
41	Trans Union LLC	66.24
42	Tule Trash Company	123,976.82
43	Univar USA Inc	4,422.09
44	USA Blue Book	364.39
45	Water Systems Optimization	2,500.00
46	Wells Fargo Bank, N.A.	1,576.80

Page Total: \$0.00

Grand Total: \$176,414.61

Page Total: \$0.00

# Accounts Payable Voucher Approval List



User: spineda  
 Printed: 08/19/2020 - 1:18PM  
 Batch: 00502.08.2020 - Warmt Rgstr 8/25/2020 FY21

Warrant Date	Vendor	Description	Account Number	Amount
8/25/2020	American Office Solutions, LLC	FATHER WYATT PARK ANTENNAS	104-412-300-200	179.59
8/25/2020	American Office Solutions, LLC	PD FIBER CONNECTION	104-421-300-180	236.94
8/25/2020	Auto Zone, Inc.	WTP UPGRADES: PH PROJECT 50% DEPOSIT	105-437-500-551	4,380.00
8/25/2020	Az Auto Parts	MAINT PARTS UNIT 225	104-421-300-260	6.28
8/25/2020	BSK Associates	QUANTI TRAY TOTAL COLIFORM E COLI	105-437-300-200	153.00
8/25/2020	BSK Associates	WELL 11 SAMPLING	105-437-300-200	935.00
8/25/2020	BSK Associates	WELL 11 PROJECT	105-437-300-200	530.00
8/25/2020	BSK Associates	WELL 11 PROJECT	105-437-300-200	65.00
8/25/2020	BSK Associates	QUANTI TRAY ARSENIC NITRATE	105-437-300-200	60.00
8/25/2020	BSK Associates	WELL 11 SAMPLING	105-437-300-200	935.00
8/25/2020	BSK Associates	QUANTI TRAY ARSENIC NITRATE	105-437-300-200	60.00
8/25/2020	BSK Associates	WELL 11 PROJECT	105-437-300-200	80.00
8/25/2020	Business Card- Bank of America Credit Cards	ANTHONY CHAVEZ COURSE ENROLLMENTS	105-437-300-270	912.00
8/25/2020	Business Card- Bank of America Credit Cards	CORCORAN HARDWARE KEY	104-431-500-210	3.77
8/25/2020	Business Card- Bank of America Credit Cards	DISC-SLUDGE REMOVAL	105-437-300-193	235.00
8/25/2020	Business Card- Bank of America Credit Cards	WTP: IBOLTS TO LIFT PITS	105-437-300-210	52.05
8/25/2020	Business Card- Bank of America Credit Cards	CORCORAN HARDWARE KEY	104-431-500-210	12.53
8/25/2020	Business Card- Bank of America Credit Cards	SUBWAY	104-431-500-210	25.00
8/25/2020	Business Card- Bank of America Credit Cards	EARTHCARE ODOR ELIMINATOR AT CITY HALL	104-432-300-210	76.45
8/25/2020	Business Card- Bank of America Credit Cards	LB INTERVIEWS LUNCH	104-431-500-210	140.18
8/25/2020	Business Card- Bank of America Credit Cards	MELS TOWING FOR FUSION	104-431-500-260	60.00
8/25/2020	Business Card- Bank of America Credit Cards	ADOBE ACROBAT	104-431-300-200	12.99
8/25/2020	Business Card- Bank of America Credit Cards	MEASURE A VETS HALL : FLOORING SUPPLY AMAZON	138-419-300-208	20.13
8/25/2020	Business Card- Bank of America Credit Cards	MEMORY CARD READER	104-406-300-210	17.31
8/25/2020	Business Card- Bank of America Credit Cards	GROUNDING & BONDING TRAINING	104-406-300-270	75.00
8/25/2020	Business Card- Bank of America Credit Cards	CROWD CONTROL BARRIERS EXTRA ROPE	104-406-300-216	23.26
8/25/2020	Business Card- Bank of America Credit Cards	SHOP VAC	104-406-300-216	120.69
8/25/2020	Business Card- Bank of America Credit Cards	BISSELL BAGLESS VACUUM	104-406-300-216	108.24
8/25/2020	Business Card- Bank of America Credit Cards	CALED MEMBERSHIP DUES	104-406-300-170	570.00
8/25/2020	Business Card- Bank of America Credit Cards	FUEL FORD FUSION CITY VEHICLE	104-402-300-270	25.00
8/25/2020	Business Card- Bank of America Credit Cards	EPOCH TIMES SUBSCRIPTION	104-406-300-170	16.90
8/25/2020	Business Card- Bank of America Credit Cards	LUNCH NOTARY TRAINING	104-402-300-270	22.49
8/25/2020	Business Card- Bank of America Credit Cards	RUTE AIDE: SNACKS/DRINKS COUNCIL MTG	104-401-300-271	66.00
8/25/2020	Business Card- Bank of America Credit Cards	PAY PAL SUTTONHAGUE WEBINAR	104-402-300-270	50.00

8/25/2020	Business Card- Bank of America Credit Cards	LOWES RETURN	104-421-300-210	-142.89
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON RETURN	104-421-300-150	-132.65
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON OFFICE SUPPLIES	104-421-300-150	32.46
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON OFFICE SUPPLIES	104-421-300-150	23.56
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON CHIEF PC SUPPLIES	104-421-300-181	132.65
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON CHIEF PC SUPPLIES	104-421-300-181	132.65
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON JAIL ITEMS	104-421-300-210	25.78
8/25/2020	Business Card- Bank of America Credit Cards	LOGMEIN VIRTUAL MEETING SVC	104-421-300-216	16.00
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON OFFICE SUPPLIES	104-421-300-150	64.92
8/25/2020	Business Card- Bank of America Credit Cards	STAPLES- OFFICE SUPPLIES	104-421-300-150	40.73
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON JAIL ITEMS	104-421-300-210	20.28
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON PRIME MEMBERSHIP	104-421-300-210	14.06
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON OFFICE SUPPLIES	104-421-300-150	29.03
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON FACE SHIELDS & CLEANING CLOTHS	104-421-300-216	99.52
8/25/2020	Business Card- Bank of America Credit Cards	DASH GLOVES	104-421-300-216	168.64
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON DISINFECTANT	104-421-300-216	67.08
8/25/2020	Business Card- Bank of America Credit Cards	UPS SHIPPING	104-432-300-152	11.19
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON CLEANING SUPPLIES	104-421-300-216	77.58
8/25/2020	Business Card- Bank of America Credit Cards	ENCHANTED FLORIST-FLOWERS	104-421-300-210	112.60
8/25/2020	Business Card- Bank of America Credit Cards	TRAINING	104-421-300-270	1,443.00
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON FIRE ARM SAFETY/STORAGE ITEMS	104-421-300-210	78.12
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON OFFICE SUPPLIES	104-421-300-150	246.78
8/25/2020	Business Card- Bank of America Credit Cards	SIG SUUER TRAINING- S CHEE	104-421-300-270	650.00
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON CHARGER	104-421-300-150	30.29
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON OFFICE SUPPLIES	104-421-300-150	18.39
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON FACE MASKS	104-421-300-216	97.32
8/25/2020	Business Card- Bank of America Credit Cards	UPS SHIPPING	104-432-300-152	9.17
8/25/2020	Business Card- Bank of America Credit Cards	AMAZON COFFEE MAKER	104-421-300-210	303.73
8/25/2020	Business Card- Bank of America Credit Cards	EARTHINK	104-401-300-157	34.95
8/25/2020	Business Card- Bank of America Credit Cards	FACEMASK	104-405-300-216	68.55
8/25/2020	C. A. Reding Company, Inc	COPIER LEASE WTP	105-437-300-180	92.28
8/25/2020	C. A. Reding Company, Inc	COPIER LEASE DEPOT	145-410-300-180	49.72
8/25/2020	City of Corcoran	TRAINING PER DIEM PFARR, BONILLA, GILBERT	104-421-300-270	180.00
8/25/2020	City of Corcoran	COVID RAPID TEST	104-421-300-216	140.00
8/25/2020	Corcoran Heating & Air	MINI SPLIT	145-410-300-140	2,900.00
8/25/2020	Courney Stauffer	TRAFFIC COLLISION INVESTIGATION 9/7-11/2020	104-421-300-270	60.00
8/25/2020	Dept of Justice	LIVE SCAN FEE FOR JULY 2020	104-421-300-148	113.00
8/25/2020	Direct Distributing, Inc.	REPLC PARTS FOR 4" BLOWER CHECK VALVE	105-437-300-140	608.74
8/25/2020	E & B Bulk Transportation	BASE ROCK	105-437-300-210	1,329.20
8/25/2020	Ferguson Enterprises, Inc	WTP HYDRANT METERS	105-437-300-210	1,266.26
8/25/2020	Ferguson Enterprises, Inc	WTP UPGRADES PH ADJ PROJECT	105-437-500-551	1,410.88
8/25/2020	Ferguson Enterprises, Inc	WTP REPAIRS INJECTION PIT EXTENSION	105-437-300-140	704.31
8/25/2020	Ferguson Enterprises, Inc	WTP UPGRADES CARB TIPS FOR DI PIPE CUTTING PROBE IN:	105-437-500-551	549.78
8/25/2020	Frank Carrasco	TRAFFIC COLLISION INVESTIGATION 9/7-11/2020	104-421-300-270	60.00

8/25/2020	Frontier Communications	ACCT#5599922430604085	104-432-300-220	351.57
8/25/2020	Gonzalez Lawn Service	1728 WIGDAL ALLEY WEED ABATEMENT	104-406-300-198	25.00
8/25/2020	Home Depot Credit Services	WTP CONCRETE BLOCKS FOR INJECTION PIT	105-437-300-210	213.20
8/25/2020	Home Depot Credit Services	CEILING TILE AT PD	104-421-300-140	140.70
8/25/2020	Home Depot Credit Services	WTP CONCRETE BLOCKS FOR INJECTION PIT	105-437-300-210	204.31
8/25/2020	Home Depot Credit Services	MEASURE A VETS HALL SAMPLE PAINT AND SUPPLIES	138-419-300-208	78.28
8/25/2020	Home Depot Credit Services	MEASURE A VETS HALL SUPPLIES	138-419-300-208	137.00
8/25/2020	Jones Electric	REPLC CIRCUIT BREAKER IN PANEL FOR PW BREAKROOM	104-432-300-200	67.50
8/25/2020	Jones Electric	MEASURE A CESAR CHAVEZ PARK DRINKING FOUNTAIN	138-419-300-207	458.00
8/25/2020	Kings County Clerk	IMAGE COPY PRINT	301-430-300-200	3.20
8/25/2020	Kings County Clerk	FULL RECONVEYANCE: 818 HALL	301-430-300-200	20.00
8/25/2020	Kings County Clerk	FULL RECONVEYANCE: 808 PICKERALL	301-430-300-200	20.00
8/25/2020	Kings County Clerk	FULL RECONVEYANCE: 808 PICKERALL	301-430-300-200	20.00
8/25/2020	Kings County Clerk	FULL RECONVEYANCE 817 HALL	301-430-300-200	20.00
8/25/2020	Kings County Mobile Locksmith	NEW CH & PW LOCKS	104-432-300-200	1,321.71
8/25/2020	Law & Associates Investigations	BACKGROUND SVCS	104-421-300-200	600.00
8/25/2020	Lowe's	MEASURE A VETS HALL BATHROOMS AND TOILETS	138-419-300-208	597.65
8/25/2020	Lowe's	MEASURE A VETS HALL SUPPLIES	138-419-300-208	40.69
8/25/2020	Lowe's	MEASURE A VET SHALL PAINT AND SUPPLIES	138-419-300-208	85.10
8/25/2020	Matson Alarm Co. Inc.	RAO ALARM SYSTEM MONITORING & SVC	104-432-300-200	120.50
8/25/2020	Office Depot	OFFICE SUPPLIES	104-432-300-210	189.89
8/25/2020	Office Depot	OFFICE SUPPLIES	104-406-300-216	21.96
8/25/2020	Office Depot	OFFICE SUPPLIES	104-432-300-210	22.70
8/25/2020	Office Depot	OFFICE SUPPLIES	104-406-300-210	78.19
8/25/2020	Office Depot	OFFICE SUPPLIES	104-406-300-210	79.11
8/25/2020	Quadient	POSTAGE MACHINE @ CITY HALL LOADED	104-432-300-152	1,302.52
8/25/2020	Quality Pool Service	MONTHLY SVC JULY 2020	138-419-300-206	850.00
8/25/2020	Radius Tire Co.	NEW TIRE FOR UNIT#150	104-412-300-260	194.54
8/25/2020	Radius Tire Co.	FLAT REPAIR FOR UNIT#156	120-435-300-260	20.00
8/25/2020	Richard's Chevrolet	VEHICLE REPAIR UNIT#202	104-421-300-260	121.23
8/25/2020	Richard's Chevrolet	VEHICLE REPAIR UNIT#202	104-421-300-260	235.66
8/25/2020	S & R Specialty Equipment	SUCTION HOSE FOR FILTER 6 AIR	105-437-300-210	7.86
8/25/2020	SAFT-T-FLO Water Services	WTP UPGRADES CAUSTIC SODA INJECTOR PH PROJECT	105-437-500-551	1,660.19
8/25/2020	SAFT-T-FLO Water Services	RETURN WTP UPGRADES: CAUSTIC SODA INJECTOR PH PRO	105-437-500-551	-583.00
8/25/2020	Sawtelle & Rosprim Hardware, Inc.	WTP VAC PRESSURE WATER NOZZLE	105-437-300-210	11.26
8/25/2020	Sawtelle & Rosprim Hardware, Inc.	WTP TORCH SUPPLIES	105-437-300-210	68.77
8/25/2020	Sawtelle & Rosprim Hardware, Inc.	WTP SUPPLIES DUE TO COVID	105-437-300-216	17.18
8/25/2020	Sawtelle & Rosprim Hardware, Inc.	WTP BACK HOE SUPPLIES	105-437-300-210	12.12
8/25/2020	Sawtelle & Rosprim Hardware, Inc.	WTP BACK HOE SUPPLIES	105-437-300-210	49.88
8/25/2020	Sawtelle & Rosprim Hardware, Inc.	WTP SUPPLIES	105-437-300-210	45.63
8/25/2020	Sherwin Williams Co	MEASURE A VETISH HALL PAINT	138-419-300-208	216.47
8/25/2020	Sherwin Williams Co	WTP PAINT SUPPLIES	105-437-300-210	55.54
8/25/2020	Sierra Glass & Screen, Inc	MEASURE A VETS HALL WINDOWS	138-419-300-208	5,775.00
8/25/2020	SJVAPCD	20/21 FACILITY ID C2684 FOR HW 43 & 5TH AVE.	105-437-300-160	723.00



8/25/2020	Skyler Pfarr	TRAFFIC COLLISION INVESTIGATION 9/7-11/2020	104-421-300-270	60.00
8/25/2020	Springbrook Software LLC	JULY ONLINE PAYMENT	105-437-300-200	814.50
8/25/2020	Springbrook Software LLC	JULY ONLINE PAYMENT	112-436-300-200	407.25
8/25/2020	Springbrook Software LLC	JULY ONLINE PAYMENT	120-435-300-200	244.35
8/25/2020	Springbrook Software LLC	JULY ONLINE PAYMENT	121-439-300-200	162.90
8/25/2020	T&T Epoxy Coatings	MEASURE A VETS HALL FLOORING	138-419-300-208	1,750.00
8/25/2020	The Printer	PRINTING OF DWELLING INSPECTION REPORT	104-406-300-198	210.55
8/25/2020	Thermo King Fresno Inc	AC WORKED ON BUS #238	145-410-300-260	655.15
8/25/2020	Trans Union LLC	PROF SVCS BACKGROUND	104-421-300-200	66.24
8/25/2020	Tule Trash Company	CONTRACT	112-436-300-200	139,399.59
8/25/2020	Tule Trash Company	FRANCHISE FEE 7.5%	104-000-316-024	-13,546.41
8/25/2020	Tule Trash Company	FRANCHISE FEE -JULY 2020	112-436-316-023	-1,876.36
8/25/2020	Univar USA Inc	SODIUM HYPOCHLORITE CHEMICALS	105-437-300-219	4,422.09
8/25/2020	USA Blue Book	PRESSURE GAUGE REPLC FOR FF PUMPS	105-437-300-210	364.39
8/25/2020	Water Systems Optimization	WATER LOSS AUDIT VALIDATION	105-437-300-200	2,500.00
8/25/2020	Wells Fargo Bank, N.A.	TEMP WORKER J MUSTAIN	104-412-300-200	394.20
8/25/2020	Wells Fargo Bank, N.A.	TEMP WORKER J MUSTAIN	109-434-300-200	394.20
8/25/2020	Wells Fargo Bank, N.A.	TEMP WORKER J MUSTAIN	104-412-300-200	394.20
8/25/2020	Wells Fargo Bank, N.A.	TEMP WORKER J MUSTAIN	109-434-300-200	394.20

**Warrant Total:**

**176,414.61**

City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

STAFF REPORT

ITEM #: 4

## MEMORANDUM

**TO:** City Council

**FROM:** Soledad Ruiz-Nunez, Finance Director

**DATE:** August 20, 2020

**MEETING DATE:** August 25, 2020

**SUBJECT:** Presentation regarding CalPERS FY 19-20 Investment Return and the City Unfunded Liability.

### **Discussion:**

CalPERS is the City employees' retirement system. Employees make contributions to the retirement system by payroll deduction, and the City pays a percentage of the employees' earnings.

CalPERS investment losses due to the dot.com bubble burst in 2000 and the collapse of the housing market in 2008 wiped out tens of billions of dollars of value and put the CalPERS fund in a deep hole.

The investment losses created what we refer to as "Unfunded liability" the gap between assets and what is needed to meet obligations to retirees.

CalPERS did not meet the 7% rate of return for Fiscal Year 2019-2020 therefore creating an increase in unfunded liability for the City starting in Fiscal Year 2022-2023 through Fiscal Year 2041-2042.

The City purchased the software program from GovInvest to help us forecast our unfunded liability and look at various options in order to be prepared for future unfunded liability payments.

### **Budget Impact:**

None.

### **Attachments:**

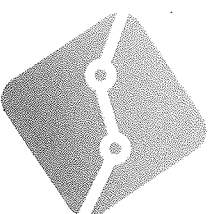
GovInvest CalPERS Investment Return Update presentation.

# CALPERS FY 19-20 Investment Return Update

Corcoran, CA



City of  
CORCORAN



# Agenda

## Investments & Returns

- What was the investment return for FY 19-20?
- How are assets allocated?
- How does the FY 19-20 return compare to historical averages?

## Agency Impact

- How are actuarial investment losses amortized?
- What is your agency's projected impact on employer contributions, unfunded accrued liability, and funded percentage?

## Options & Next Steps

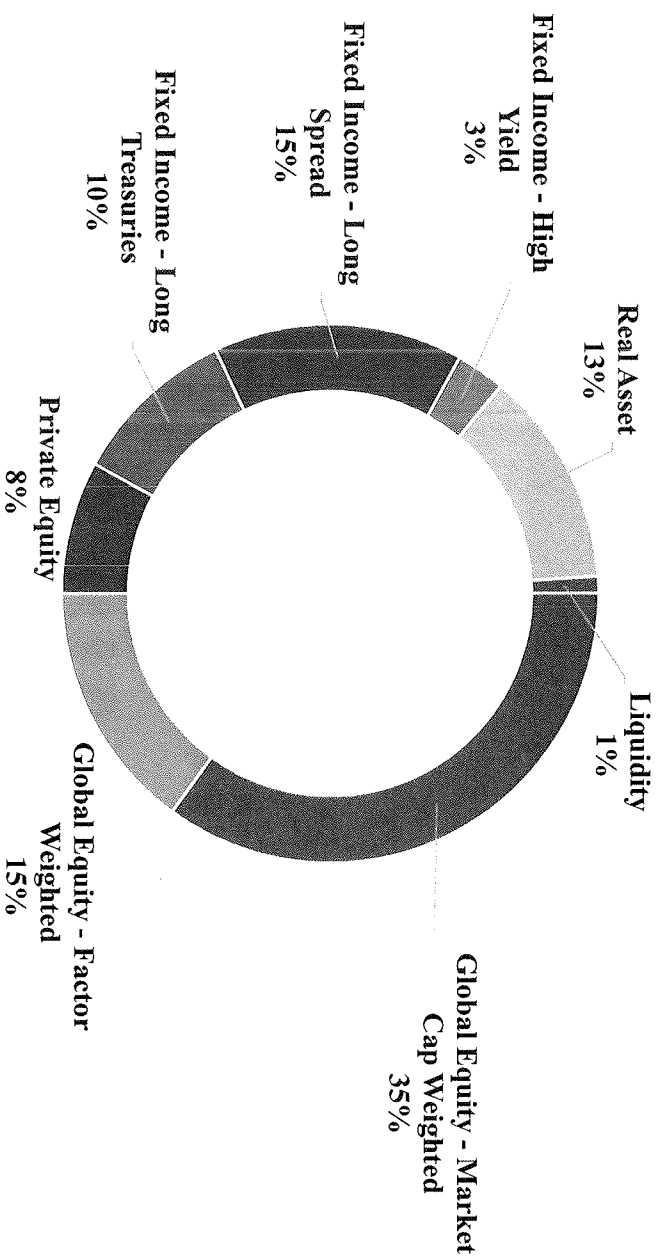
- Agency options include:
  - Funding Policy
  - Additional Discretionary Payments
  - Fresh Start
  - Section 115 Trusts

# CalPERS Investment Return: **4.7%**

CalPERS assets earned **4.7%** for the 12-month fiscal  
year ending June 30, 2020.

# CalPERS Asset Allocation as of June 30, 2020

Fixed income, global equity, and private equity comprise the primary investment returns for the year ending in June 30, 2020.

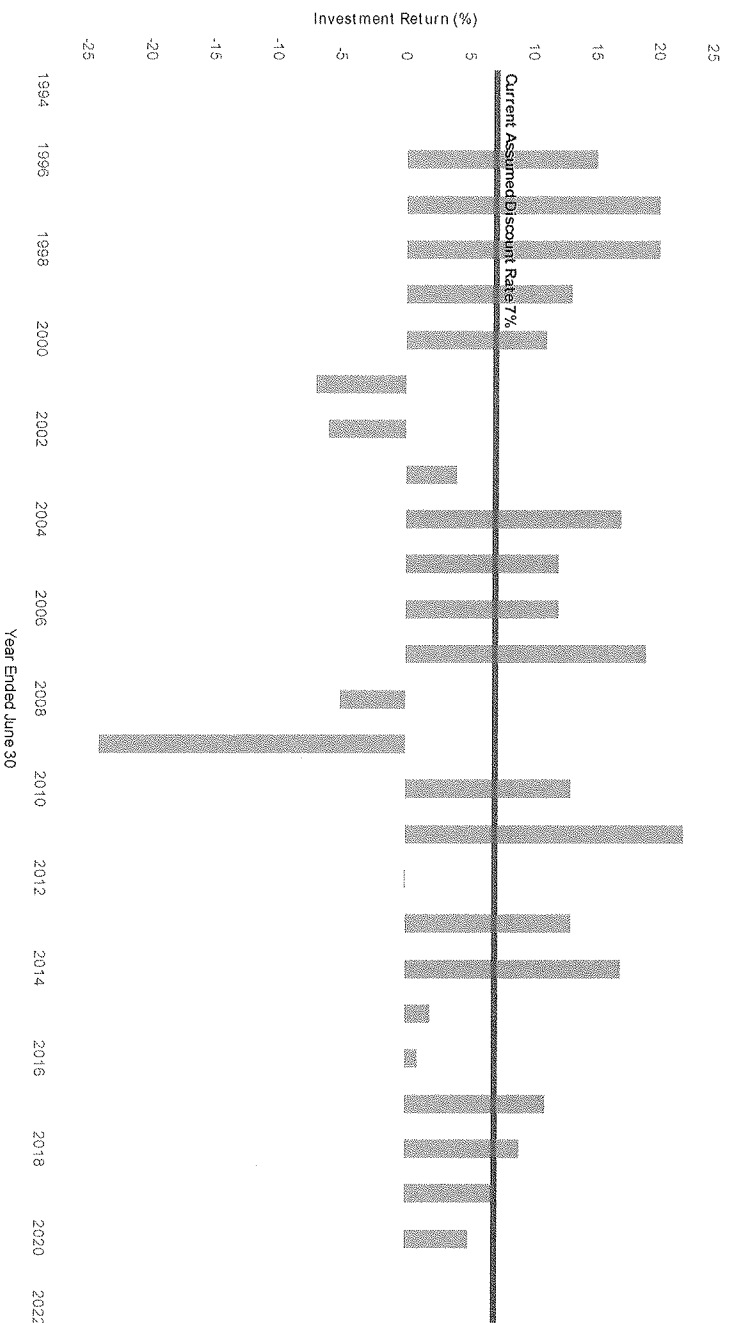


\*Source: \*CalPERS and Employers: Fiscal Year Returns, Cost Impacts and Our Path Forward", 7/21/2020

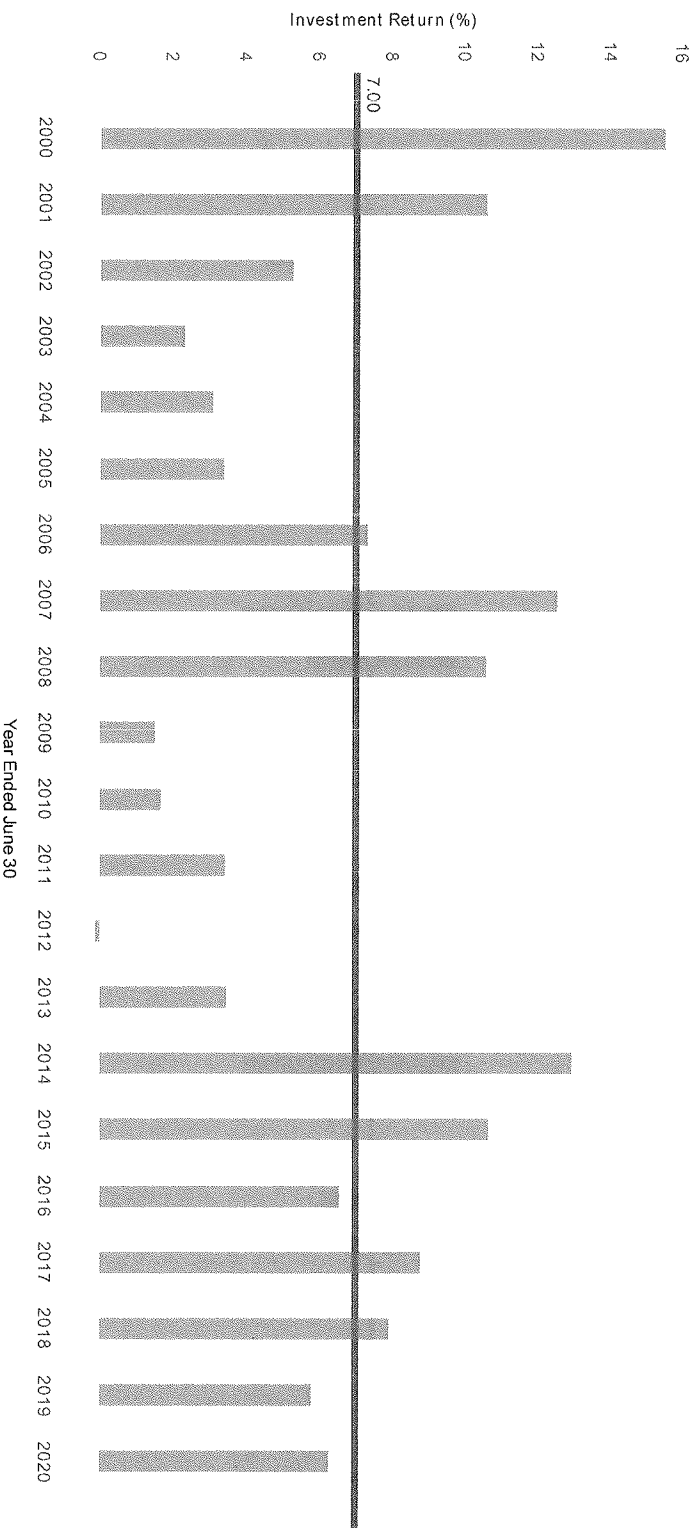
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# CalPERS Investment Returns Since 1996

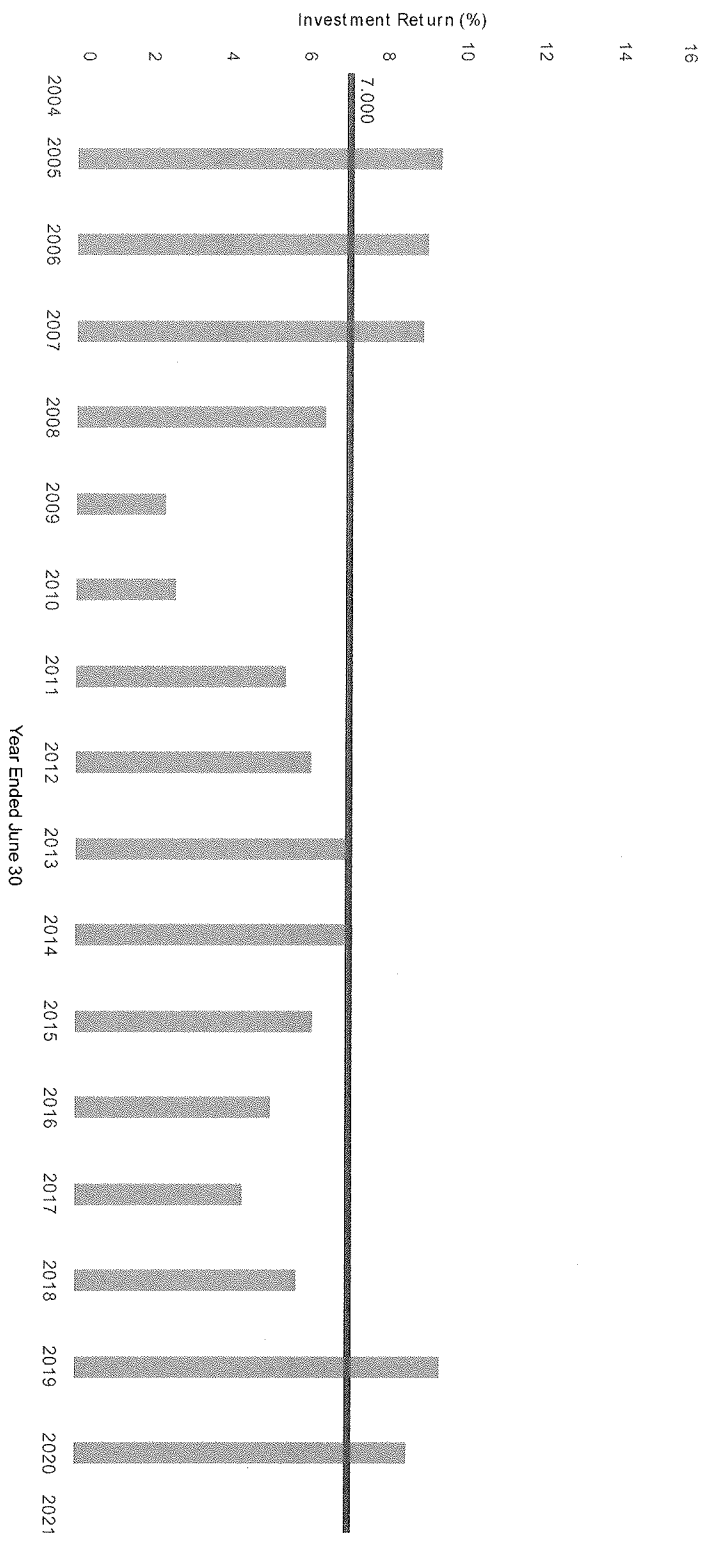


# 5 Year Rolling Average Returns



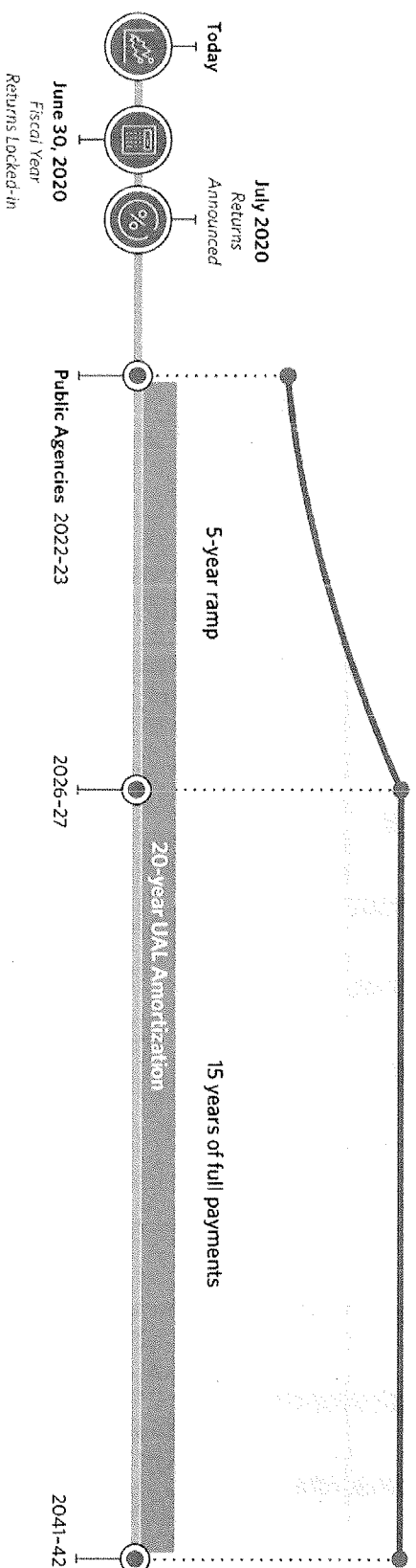


# 10 Year Rolling Average Returns



# How Actuarial Investment Losses Are Amortized

## Public Agency Contributions



# Projected Employer Contributions

(\$ in Millions)

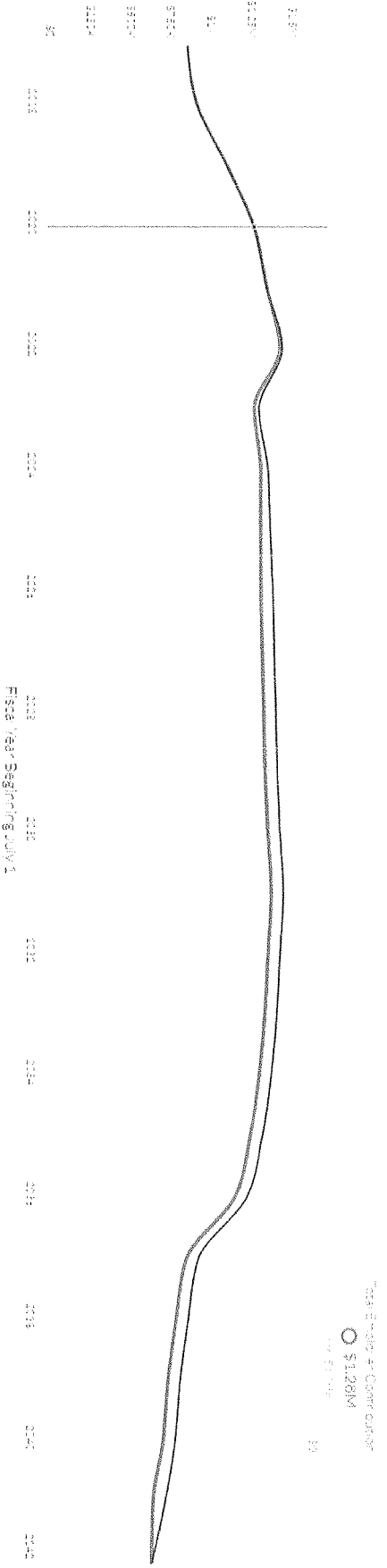
Year	Total Employer Contribution Assuming 7% Investment Return FY 19-20	Total Employer Contribution with Actual 4.7% Investment Return FY 19-20	\$ Change	% Change
2020	\$1.28	\$1.28	\$0.00	0.00%
2021	\$1.36	\$1.36	\$0.00	0.00%
2022	\$1.44	\$1.45	\$0.02	1.05%
2023	\$1.28	\$1.31	\$0.03	2.35%
2024	\$1.32	\$1.37	\$0.05	3.41%
2025	\$1.32	\$1.38	\$0.06	4.54%
2026	\$1.33	\$1.40	\$0.08	5.67%
2027	\$1.33	\$1.41	\$0.08	5.63%
2028	\$1.34	\$1.42	\$0.08	5.59%
2029	\$1.35	\$1.43	\$0.08	5.55%
2030	\$1.37	\$1.45	\$0.08	5.48%
2031	\$1.39	\$1.47	\$0.08	5.40%
2032	\$1.37	\$1.45	\$0.08	5.47%
2033	\$1.35	\$1.43	\$0.08	5.55%
2034	\$1.32	\$1.39	\$0.08	5.70%
2035	\$1.26	\$1.34	\$0.08	5.94%
2036	\$1.17	\$1.24	\$0.08	6.43%
2037	\$0.87	\$0.95	\$0.08	8.63%
2038	\$0.81	\$0.88	\$0.08	9.29%
2039	\$0.76	\$0.84	\$0.08	9.89%
2040	\$0.73	\$0.81	\$0.08	10.29%
2041	\$0.67	\$0.74	\$0.08	11.22%
2042	\$0.66	\$0.66	\$0.00	0.00%



# Projected Employer Contributions

2019 - 2025

Total employer contributions from 2019 to 2024 increase relative to your baseline by a total of \$1,350,000 on a cash basis



# Projected Unfunded Accrued Liability

(\$ in Millions)

Year	Total UAL Assuming 7% Investment Return FY 19-20	Total UAL with Actual 4.7% Investment Return FY 19-20	\$ Change
2020	\$9.10	\$9.70	\$0.60
2021	\$9.06	\$9.70	\$0.64
2022	\$8.78	\$9.47	\$0.69
2023	\$8.32	\$9.04	\$0.72
2024	\$7.92	\$8.66	\$0.74
2025	\$7.59	\$8.33	\$0.74
2026	\$7.21	\$7.94	\$0.73
2027	\$6.80	\$7.51	\$0.71
2028	\$6.35	\$7.03	\$0.68
2029	\$5.84	\$6.49	\$0.65
2030	\$5.29	\$5.91	\$0.62
2031	\$4.67	\$5.26	\$0.58
2032	\$4.00	\$4.54	\$0.55
2033	\$3.30	\$3.81	\$0.51
2034	\$2.58	\$3.05	\$0.46
2035	\$1.86	\$2.28	\$0.42
2036	\$1.15	\$1.52	\$0.37
2037	\$0.50	\$0.82	\$0.32
2038	\$0.12	\$0.38	\$0.26
2039	-\$0.21	\$0.00	\$0.20
2040	-\$0.50	-\$0.36	\$0.14
2041	-\$0.76	-\$0.69	\$0.07
2042	-\$0.97	-\$0.97	\$0.00



# Projected Funded Percentage

Year	Total Funded Ratio Assuming 7% Investment Return FY 19-20		Total Funded Ratio with Actual 4.7% Investment Return FY 19-20		% Change
	2020	2021	2020	2021	
2020	75.29%	76.41%	73.66%	74.74%	-2.17%
2021	78.00%	79.91%	76.28%	78.17%	-2.21%
2022	81.51%	82.98%	79.78%	81.31%	-2.18%
2023	84.42%	85.84%	82.84%	84.37%	-2.12%
2024	87.25%	88.67%	85.89%	87.41%	-2.01%
2025	90.09%	91.53%	88.93%	90.47%	-1.88%
2026	92.99%	94.40%	90.47%	92.03%	-1.72%
2027	95.77%	97.06%	93.54%	95.00%	-1.15%
2028	97.06%	98.24%	96.39%	97.68%	-1.03%
2029	99.26%	99.83%	98.79%	99.45%	-0.91%
2030	100.29%	100.66%	100.01%	100.47%	-0.79%
2031	100.98%	100.98%	100.88%	100.88%	-0.68%
2032	101.20%	101.20%	101.20%	101.20%	-0.58%
2033					-0.47%
2034					-0.47%
2035					-0.38%
2036					-0.28%
2037					-0.19%
2038					0.00%
2039					
2040					
2041					
2042					



# Funding Policy 101

- Provides guidance in making annual budget decisions
- Demonstrates prudent financial management practices
- Reassures bond rating agencies
- Shows employees and the public how pensions will be funded



# Additional Discretionary Payments (ADP)

## Advantages

- Offset GASB Net Pension Liability on CAFR
- Ability to pay off select amortization base(s)

## Disadvantages

- Loss of flexibility with investment
- Contribution is irreversible

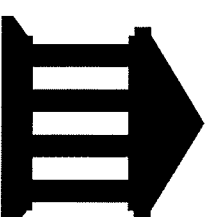


# Section 115 Trusts

- Section 115 Trusts are irrevocable and designed to prefund retirement plan obligations

- Once contributions are placed into a Section 115 Trust, assets may only be used for retirement plan purposes:
  - Reimburse agency for retirement system contributions
  - Assets can be transferred to the retirement system

- Any income derived from a Section 115 Trust is tax exempt



# Fresh Start

## Full Fresh Start

This would re-amortize the entire UAL over a shortened time period. Once the payment schedule with CalPERS is implemented it cannot be reversed.

## Partial Base Consolidation

This would re-amortize certain specified bases over a shorter time period.

## Soft Fresh Start

Simulating an accelerated payment schedule without formally adopting a new payment schedule with CalPERS.

# Workforce Cost Management

## Consider Consolidating Services

- Asses the potential for economies of scale by consolidating services regionally

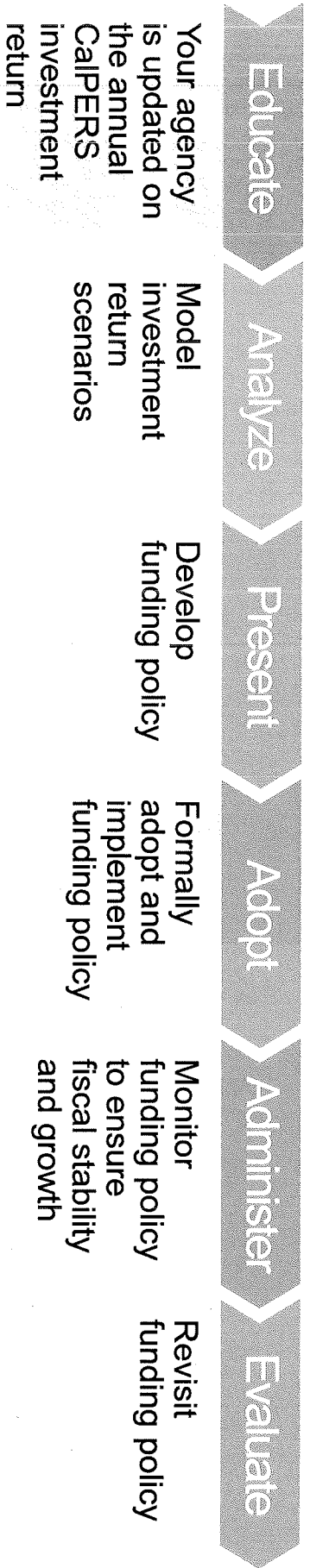
## Revisit Exiting Labor Agreements

- Collaboratively examine the impact of salary changes on future pension costs from a data-driven perspective

## Evaluate Vacancies

- Examine impact of leaving vacancies open on future pension costs

# Recommended Next Steps





Max Stoff | Customer  
Success Director  
[max@govinvest.com](mailto:max@govinvest.com)



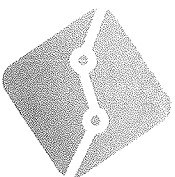
Nina Pileggi | Chief Actuary



Jacob Putnam | Senior  
Actuarial Analyst

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[info@govinvest.com](mailto:info@govinvest.com)  
[govinvest.com](http://govinvest.com)



# Disclaimer

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City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

PUBLIC HEARING  
ITEM #: 5-A

## MEMORANDUM

**TO:** Corcoran City Council

**FROM:** Kevin J. Tromborg, Community Development Director

**DATE:** 8/19/2020

**MEETING DATE:** 8/25/2020

**SUBJECT:** Consider Resolution No. 3061 Adopting a Title VI Program for Corcoran Area Transit.

### **RECOMMENDATION:** (Voice Vote)

Public Hearing concerning proposed Policies Title VI (Civil Rights Act) to meet Federal Transit Administration (FTA) requirements.

### **DISCUSSION:**

Before the FTA can award a Federal grant or agreement, the applicant must submit Title VI (Civil Rights Act) compliance which must be submitted to Caltrans by September 1, 2020 and then forwarded to FTA.

Federal Transit Administration requested the Corcoran Area Transit (CAT) provide a Title VI Program that ensures that no person or group of persons on the basis of race, color, or national origin is subjected to discrimination in the level and quality of transportation services and benefits and that steps are taken to ensure that persons with Limited English Proficiency are provide theses rights.

The City of Corcoran's Community Development Department Transit Division and Corcoran Area Transit (CAT) is committed to Title VI of the Civil Rights Act of 1964 and all related regulations and directives. CAT assures that no person shall on the grounds of race, color, national origin gender, age, disability or income be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any CAT service, program or activity. The City of Corcoran assures that every effort will be made to prevent discrimination thought the impacts of its programs, Policies, and activities on minority and low-income populations.

City Offices:

832 Whitley Avenue \* Corcoran, CA 93212 \* Phone 559.992.2151 \* [www.cityofcoran.com](http://www.cityofcoran.com)

**BUDGET IMPACT:**

The Title VI Policy is required in order to obtain the Federal Funds for the City of Corcoran Transit Division, Corcoran Area Transit.

**ATTACHMENTS:**

Resolution No. 3061

Title VI Policy that includes Statement and Complaint Form (English and Spanish)



**RESOLUTION NO. 3061**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN  
ADOPTION OF CORCORAN AREA TRANSIT (CAT) TITLE VI PROGRAM CIVIL  
RIGHTS**

**WHEREAS**, CAT is a recipient of Federal revenues and is required to meet federal regulatory requirements pursuant to Title VI of the Civil Rights Act of 1964, 42 U.S.C § 2000d et seq., and create a Title VI Program, as established by 49 C.F.R. part 21; and

**WHEREAS**, the Federal Transit Administration (“FTA”) requested the CAT provide a Title VI Program update that ensures that no person or group of persons on the basis of race, color, or national origin is subjected to discrimination in the level and quality of transportation services and benefits and that steps are taken to ensure that person with Limited English Proficiency are provided these rights; and

**WHEREAS**, CAT has updated it’s 2014 Title VI Program based on best practices that meet FTA Guidelines; and

**WHEREAS**, on August 25, 2020 the City of Corcoran City Council considered adoption of the Title VI Program at the open public meeting.

**NOW, THEREFORE, BE IT RESOLVED**, by the City of Corcoran that the Corcoran Area Transit CAT institute the current 2020 Title VI Program as presented on August 25, 2020 and as attached hereto as Exhibit A, is hereby adopted.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Corcoran held on 25<sup>th</sup> day of August 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Sidonio Palmerin, Mayor

ATTEST:

\_\_\_\_\_  
Marlene Spain, City Clerk

**CLERKS CERTIFICATE**

I, Marlene Spain, hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a meeting held on the 25<sup>th</sup> day of August 2020, by the vote as set forth therein.

DATED:

---

Marlene Spain, City Clerk

# **CITY OF CORCORAN CORCORAN AREA TRANSIT**



## **TITLE VI PROGRAM**

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## TITLE VI POLICY STATEMENT

The City of Corcoran's Transit Division Corcoran Area Transit (CAT) is committed to compliance with Title VI of the Civil Rights Act of 1964 and all related regulations and directives. CAT assures that no person shall on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any CAT service, program, or activity. The Agency also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies, and activities on minority and low-income populations.

\_\_\_\_\_  
Kevin J. Tromborg  
Community Development Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Valerie Bega  
Transit Coordinator

\_\_\_\_\_  
Date

## Declaracion y Poliza del Titulo VI

La División de Transito de la Ciudad de Corcoran Corcoan Area Transit (CAT) está comprometida con el Título VI del Acta de los Derechos Humanos de 1964 y con todas las relaciones y directivas relacionadas con este hecho. CAT asegura que ninguna persona, será excluida por raza, color, origen nacional, o sueldo de la participación en, o se le negarán los beneficios de, o de cualquier otra manera sera sujeto a la descriminación bajo cualquiera de los servicios de CAT, programa o actividad. La Ciudad de Corcoran también asegura que todo esfuerszo sera hecho para prevenir la descriminacion e impactos de su programas, polizas y actividades en la comunidad minoritaria y la populacion de bajos ingresos.

\_\_\_\_\_  
Kevin J. Tromborg  
Director de Desarrollo Comunitario

\_\_\_\_\_  
Date

\_\_\_\_\_  
Valerie Bega  
Coordinador de Transito

\_\_\_\_\_  
Date

## TITLE VI

### NOTICE TO THE PUBLIC

#### CORCORAN AREA TRANSIT

- Corcoran Area Transit (CAT) operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the City of Corcoran's Transit Division CAT.
- For more information on CAT's civil rights program, and the procedures to file a complaint, contact (559) 992-2177; email [Kevin.Tromborg@cityofcorcoran.com](mailto:Kevin.Tromborg@cityofcorcoran.com) or [Valerie.bega@cityofcorcoran.com](mailto:Valerie.bega@cityofcorcoran.com) ; or visit our transit depot at 1099 Otis avenue Corcoran CA, 93212. For more information, visit [www.cityofcorcroan.com](http://www.cityofcorcroan.com) . All notices are posted at the reception desk of the depot, and on all transit vehicles.
- A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator
- , East Building, 5<sup>th</sup> Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 90590.

## TÍTULO VI AVISO AL PÚBLICO

#### CORCORAN AREA TRANSIT

- Corcroan Area Transit (CAT) opera sus programas y servicios sin distinción de raza, color y origen nacional, de conformidad con el Título VI del Acta de Derechos Civiles. Cualquier persona que cree o que ha sido perjudicada por una práctica discriminatoria ilegal bajo el Título VI, puede presentar una queja ante CAT.
- Para obtener más información sobre el programa de CAT de los derechos humanos civiles, así como los procedimientos para presentar una queja, contacte a (559) 992-2177, correo electrónico [Kevin.Tromborg@cityofcorcoran.com](mailto:Kevin.Tromborg@cityofcorcoran.com) o [valerie.bega@cityofcorcoran.com](mailto:valerie.bega@cityofcorcoran.com) , o visite nuestra oficina de transito al 1099 Otis avenue Corcoran CA, 93212. Para obtener más información, visite [www.cityofcorcoran.com](http://www.cityofcorcoran.com). Puedes encontrar todos los avisos publicados en la estación y en todos los vehículos de transitó.
- Puede presentar una queja directamente con la Administración Federal de Tránsito mediante la presentación de una queja ante la Oficina de Derechos Civiles, Atención: Coordinador del Programa de Título VI, East Building, 5th Floor-TCR, 1200 New Jersey Ave, NW, Washington, DC. 90590.

## TITLE VI PROGRAM

*The Corcoran Area Transit (CAT) is committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color or national origin, as protected by Title VI of the Civil Rights Act of 1964. If you believe you have been subjected to discrimination under Title VI, you may file a written complaint with the Community Development Director or Transit Coordinator, City of Corcoran Transit Division Corcoran Area Transit, 832 Whitley Avenue, Corcoran, CA 93212; at (559) 992-2177; or by e-mail to [Kevin.Tromborg@cityofcorcoran.com](mailto:Kevin.Tromborg@cityofcorcoran.com) or [Valerie.bega@cityofcorcroan.com](mailto:Valerie.bega@cityofcorcroan.com).*

### **I. TITLE VI PROGRAM MONITORING**

The requirement to establish internal monitoring processes and methodologies is applicable to all recipients of Federal assistance. CAT must monitor its service once per year, or when major service changes are proposed, using the procedures outlined in this section.

**a. Civil Rights Assurance**

The Assurances that are signed by CAT's Community Development Director or Transit and attested by the City of Corcoran's attorney, assure that the level and quality of transit service and related benefits are provided in a manner consistent with Title VI. Program monitoring is conducted to ensure that CAT complies with this assurance.

**b. Incorporation of Corrective Actions into TIP**

If previous Title VI deficiencies have been found by CAT or through an audit review, the corrective action to remedy these deficiencies must be incorporated into CAT's TIP to assure compliance with Title VI.

**c. Monitoring Procedures**

The City of Corcoran must implement complaint procedures to monitor the level and quality of transit service provided to the minority community against overall system averages to determine compliance with Title VI. These comparisons will measure the actual realization of established service policies and standards.

### **II. PUBLIC INFORMATION REQUIREMENTS**

The City of Corcoran will disseminate Title VI Program information to City of Corcoran employees, contractors, subcontractors, and beneficiaries as well as the general public. Public dissemination will include the posting of public statements, inclusion of Title VI language in contracts, and publishing annually the Title VI Policy Statement in newspapers having a general circulation in the vicinity of proposed projects.

- a. The City of Corcoran's Title VI Policy and any other related information will be available to the public upon request.
- b. More detailed information regarding complaint procedures and Title VI civil rights will be included in brochures and other materials distributed to the public by the City of Corcoran.
- c. **Multilingual Requirements.** Where a significant number or portion of the population eligible to be served by the City of Corcoran's Transit Division CAT needs service information in a language other than English to participate in Federally funded programs, the City of Corcoran shall take every reasonable step to provide information in appropriate languages. In cases where the City of Corcoran posts signs warning the general public about dangerous situations information must be in other languages when a significant number of the population is non English speaking.

### **III. LIMITED ENGLISH PROFICIENCY (LEP) PLAN**

#### **Introduction**

Title VI of the Civil Rights Act of 1964 prohibits recipients of federal financial assistance from discriminating against or otherwise excluding individuals on the basis of race, color, or national origin in any of their activities. It has been recognized that one form of discrimination occurs through an inability to communicate due to a limited proficiency in the English language. Title VI of the Civil Rights Act of 1964, Executive Order 13166, and various directives from the US Department of Justice (DOJ) and the US Department of Transportation (DOT) require federal aid recipients to take reasonable steps to ensure meaningful access to programs, services, and activities by those who do not speak English proficiently.

To determine the extent to which LEP services are required and in which languages, the law requires the analysis of four factors:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by Corcoran Area Transit programs, services, or activities.
2. The frequency with which LEP individuals come in contact with these programs, services or activities.
3. The nature and importance of the program, service, or activity to people's lives.
4. The resources available and the overall cost.

The goal of the City of Corcoran's Transit Division Corcoran Area Transit (CAT) Limited English Proficiency (LEP) Access Plan is to ensure that the City of Corcoran's CAT recognizes the needs of limited English proficient (LEP) members of the community and implements a plan to communicate effectively and ensure reasonable access to our processes, information, and decision-making.

#### **CORCORAN AREA TRANSIT (CAT) Factor Analysis**

To determine the extent to which LEP services are required and in which languages, the law requires the analysis of four factors. The following sections address each of these with respect to CAT's planning area.

##### **Factor 1: Review of LEP Populations**

Understanding the needs of the community begins with identifying the number of Limited English Proficiency (LEP) populations covered by the USDOT's Safe Harbor Provision to be served by the City of Corcoran's Transit Division CAT through its programs, services, or activities. This provision stipulates that if an LEP group speaking a given non-English language constitutes five percent or 1,000 persons, whichever is less, of the total population of persons likely to be encountered by transit services, then the service provider must make the following materials and services available to speakers of that language:

- Documents critical for accessing recipients services or benefits;
- Letters requiring response from customer;
- Informing customers of free language assistance;
- Complaint forms, and;
- Notification of rights.

##### *Methodology for Data Sources:*

- To determine potential LEP needs in CAT's planning area (City of Corcoran), staff reviewed the latest data available through the US Census Bureau American Community Survey for the Period of 2007-2011.

Data collected for Kings County indicated that 16.0% of the total population 5 years and older speak English "less than very well". Further analysis shows that 14.1% of the same population speaks Spanish; 0.6% speaks an Indo-European language; 0.8% speaks and Asian or Pacific Islander language; and 0.4% speaks another language (see Table 1). This information led staff to review the Spanish speaking LEP group identify whether this population was concentrated into specific communities.



**Table 1: The Top Languages Spoken at Home in Kings County**

Population 5 years and older	No. of LEP Persons	% of LEP Persons	% of LEP Persons who speak Spanish	% of LEP Persons who speak Indo-Euro Languages	% of LEP Person who speak Asian or Pacific Islander Languages	% of LEP Persons who speak Other Languages
141,291	22,542	16.0%	14.1%	0.6%	0.8%	0.4%

Source: US Census Bureau's 2007-2011 American Community Survey

Spanish (88.7%) was reported to be the most prevalent language spoken by persons that speak English "less than very well." After reviewing the data in US Census Bureau American Community Survey, it appears that a high concentration of LEP persons live in the cities of Stratford, Kettleman, and Avenal. The common LEP persons are those who speak Spanish, which means the Safe Harbor Provisions would apply to the city's Spanish speaking population, requiring Corcoran Area Transit to provide the materials listed above.

**Factor 2: Assessing Frequency of Contact with LEP Persons.**

*Methodology:*

- Data collected from drivers, Dispatch, and Transit Coordinator to determine the frequency of contact with LEP persons, as well as the languages spoken.

The results of the information collected indicate that Spanish is the most prevalent language spoken by the LEP population in the City of Corcoran and Kings County.

**Factor 3: Assessing the Importance of CAT's Services.**

*Methodology:*

- Identify CAT's critical services or activities

All of the City of Corcoran's CAT services are important; however, those related general Dial A Ride information, transit fares, safety, nondiscrimination, and public involvement are among the most important.

**Factor 4: Determining Available Resources.**

When planning any activity, it is imperative that an organization assess the resources available to conduct the activity in a way that is meaningful and balances those efforts with the overall cost to the organization.

*Methodology:*

- Create an inventory of language assistance measures currently provided, along with the associated cost.
- Determine what, if any, additional services are needed to provide meaningful access.
- Analyze CAT's Budget.
- Employee of the Corcoran Area Transit will receive the following training.
  - A summary of responsibilities under the DOT LEP Guidance.
  - A summary of the Language Assistance Plan.
  - A description of the type of language assistance offered by CAT and instructions for accessing these services.
  - Strategies for working effectively with LEP persons.
  - Cultural sensitivity toward immigrants

CAT staff includes the Transit Operators, Senior Transit Assistant (dispatch), Transit Coordinator, and Community Development/Transit Director.

Given the size of the Spanish LEP population, the City of Corcoran's Transit Division CAT will ensure that public notices and general information, such as the rider's information is written in Spanish and made available for viewing in places where individuals with limited English proficiency congregate such as the Corcoran Depot. In addition, to improve meaningful access, transit fares have been written in Spanish and posted on the buses and at the Corcoran Depot.

CAT will also maintain a list of those staff members who speak a language other than English to provide a point of contact for persons needing information.

#### **Language Assistance Plan**

Based on the four-factor analysis, the City of Corcoran's Transit Division Corcoran Area Transit (CAT) recognizes the need to continue providing language services in our community. A review of CAT's relevant programs, activities, and services that are being offered or will continue to be offered by the City of Corcoran's Transit Division CAT include the following:

- Maintain a list of employees who competently speak Spanish and are willing to provide translation and/or interpretation services verbal and written. Distribute the list to staff that regularly have contact with the public for expedited help, for LEP persons.
- Vital documents are available in both English and Spanish.
- Public Notices are available in both English and Spanish.
- General Information, such as Fliers and announcements are available in both English and Spanish.
- Transit Fare is posted in both English and Spanish.
- Outreach meetings/forums are conducted at City Council meeting to inform communities of the services offered by CAT. Information is provided by bilingual staff on site to answer any questions or address concerns.

The City of Corcoran's Transit Division CAT will contact the community organizations that serve LEP persons, as well as LEP persons themselves, and perform a four-factor analysis every three years to identify what, if any additional information or activities might better improve CAT services to assure non-discriminatory services to LEP persons. The City of Corcoran will then evaluate the projected financial and personnel needed to provide the requested services and assess which of these can be provided cost-effectively.

#### **IV. NOTIFICATION OF CONSTRUCTION PROJECT**

##### **Environmental Justice**

The concept of environmental justice includes the identification and assessment of disproportionately high and adverse effects of programs, policies, or activities on minority and low-income population groups. Within the context of transportation planning, environmental justice considers the relative distribution of costs and benefits from transportation investment strategies and policies among different segments of society.

The City of Corcoran shall be responsible for evaluating and monitoring environmental justice compliance with Title VI. The City of Corcoran's staff will:

- Ensure Title VI environmental justice compliance.
- Analyze and make findings regarding the population affected by the action.
- Analyze and make findings regarding the impacts of planned projects on protected Title VI groups, and determine if there will be a disproportionately high and adverse impact on these groups.

The City of Corcoran has not had any construction projects using FTA (Federal Transit Administration) funds.

#### **V. TRANSIT RELATED PUBLIC PARTICIPATION PLAN**

The Public Participation Plan outlines the strategies that CAT will use to engage transit related services to the public in the process of transportation decisions. This plan is utilized to cultivate relations with the community and encourage interaction with the minority and non-English speaking communities. Public Notices and general information will be provided in both English and Spanish.

**a. OPPORTUNITIES FOR PUBLIC COMMENT:**

The City of Corcoran provides opportunities for public comment, and continually strives to find new and innovative opportunities to solicit public comments and involve all segments of the population. Comments are accepted at any time by phone, fax, email, US mail, in person, or at any open meeting. Examples of these opportunities include:

- The public is notified when CAT's transit related items are placed on the City of Corcoran's Agenda for City Council meetings. The public is invited to attend these meetings. Meeting announcements are posted at Corcoran Depot, at the meeting location, all transit buses, Corcoran Journal and at on the City of Corcoran's website.
- The City of Corcoran and Kings County Association of Governments hold annual Public Hearings to learn about the needs of the residents of the City of Corcoran as well as Kings County. The public is invited to attend and present comments or concerns about transit related services. Notices are posted in the local newspaper, at the Corcoran Depot, buses, and on the City of Corcoran website.
- Annual Social Service Transportation Advisory Council Meetings are held. These meetings allow representative of user groups to comment and discuss concerns about transit related services.
- Rider Surveys are conducted annually. Riders are asked to comment about the transit system and make suggestions. These surveys take place at the Corcoran Depot and on buses.

All public notices are in English and Spanish.

**b. ENGAGING TITLE VI PROTECTED GROUPS**

The City of Corcoran and its Transit Division CAT realizes that there are large segments of the population from whom input is rarely, if ever received. In an effort to hear a truly representative voice of the public, CAT will make all significant service-related planning and policy publications available in accessible formats for the elderly and persons with disabilities through the following steps:

Continue to be an active member of the Social Service Transportation Advisory Council. This council consists of the following members:

- Representative of potential transit users who are 60 years of age or older;
- Representative of potential transit users who are handicapped;
- Representative of local social service providers for seniors;
- Representative of local social service providers for the handicapped;
- Representative of local social service provider for persons of limited means;
- Representative from local consolidated transportation service agency;

**c. PUBLIC OUTREACH**

CAT attends various community events and conducts presentations at various organizations, school systems, and religious organizations to assist in gathering information and see what services are most frequently sought by LEP population.

**d. STAFF ACCESSIBLE**

Staff is accessible in person, on the phone, by mail, by fax, or by email. Contact information is provided on the City of Corcoran's website, Dial A Ride information, and public notices.

**e. PROVIDE SERVICE FOR THE DISABLED AND LEP**

Upon advance notice, special accommodations will be provided for public meetings. These services include translators, special assistance, and or transportation.

**f. PLANS WITH SPECIFIC PUBLIC PARTICIPATION REQUIREMENTS**

The Federal Transportation Improvement Program (FTIP) implements the policy and investment priorities expressed by the public and adopted by the Kings County Association of Governments (KCAG) in the Regional Transportation Plan (RTP). In this respect, public comments made as part of the RTP are reflected in the FTIP as well.

The FTIP covers a four-year timeframe, and all projects included in the FTIP must be consistent with the RTP. The FTIP is a comprehensive listing of Kings County transportation projects that:

- Receive federal funds, or are
- Subject to federally required action, or are
- Regionally significant, for federal air quality conformity purposes.

The FTIP is updated every two years with amendments occurring as needed and require the following public notification.

- Legally noticed 45 day public comment period;
- Legally noticed public meeting;
- Posting of information on KCAG website during the public comment period;
- Publishing amendment information as part of the following publicly available KCAG agendas: Technical Advisory Committee and Transportation Policy Committee;
- Consideration and response to public comments received during the comment period.

**VI. NON-ELECTED COMMITTEE MEMBERSHIP**

The Corcoran Area Transit does not include a non-elected committee or advisory body to assist with the transit program. However, if in the future a non-elected committee or advisory body is established, a summary of the committee members reflective of ethnicity/race, and a description of efforts made to encourage the participation of minorities on the committee based on race/ethnicity of the service areas population.

**VII. COMPLAINTS OF DISCRIMINATION PROCEDURE**  
**PROCEDIMIENTO DE QUEJAS DE DISCRIMINACION**

These procedures cover all complaints filed under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Civil Rights Restoration Act of 1987, and the Americans with Disabilities Act of 1990, relating to any program or activity administered by CAT as to consultants, and contractors. Intimidation or retaliation of any kind is prohibited by law. The procedures do not deny the right of the complainant to file formal complaints with other state or federal agencies or to seek private counsel for complaints alleging discrimination. Every effort will be made to obtain early resolution of complaints at the lowest level possible. The option of informal mediation meeting(s) between the affected parties and the Title VI Coordinator may be utilized for resolution.

*Estos procedimientos cubren todas las reclamaciones presentadas bajo el título VI de la ley de derechos civiles de 1964, sección 504 de la ley de rehabilitación de 1973, Ley de restauración de derechos civiles de 1987 y los americanos con acto de las inhabilidades de 1990, relativa a cualquier programa o actividad administrado por CAT consultores y contratistas. Intimidación o represalias de cualquier tipo está prohibido por la ley. Los procedimientos no niegan el derecho del demandante a presentar quejas formales con otro estado o agencias federales o para buscar a Consejo privado para quejas por discriminación. Se hará todo lo posible para obtener la pronta resolución de las quejas en el nivel más bajo posible. La opción de las reuniones de mediación informal entre las partes afectadas y el Coordinador del título VI puede ser utilizada para la resolución.*

## **Complaint Procedure**

### ***Procedimiento de Queja***

Cualquier individuo, grupo de personas o entidad que cree que han sido sometidos a discriminación prohibida por los requisitos de no discriminación puede presentar una queja con gato de división tránsito de la ciudad de Corcoran. El formulario puede ser descargado ([www.cityofcorcoran.com](http://www.cityofcorcoran.com)) o está disponible en copia impresa de la ciudad de Corcoran (Ayuntamiento) o en el depósito de Corcoran del personal de la CAT (Apéndice 1). Una denuncia debe ser presentada dentro de 180 días de la supuesta aparición.

1. In cases where the complainant is unable or incapable of providing a written statement, a verbal complaint may be made. The Title VI Coordinator will interview the complainant and if necessary assist the person in converting verbal complaints to writing. All complaints must, however, be signed by the complainant or his/her representative.

*En los casos en que el demandante no puede o no puede proporcionar na declaración por escrito, se puede presentar una queja verbal. El Coordinador de Titulo VI entrevistara al demándate y, si es necesario ayudara a la persona a convertir las quejas verbales en redacción. Sin embargo, todas las quejas deben estar firmadas por el demandante o su representante.*

2. Complaints shall state, as fully as possible, the facts and circumstances surrounding the alleged discrimination.  
*Las quejas deberán indicar, de la manera más completa posible, los hechos y circunstancias que rodean la supuesta discriminación.*
3. CAT will provide the complainant or his/her representative and any contractor (respondent) with a written acknowledgement that CAT has received the complaint within five (5) working days of receipt.  
*CAT proporcionará al demandante o a su representante y a cualquier contratista (demandado\_ un acuse de recibo por escrito de que CAT ha recibido la queja dentro de los cinco (5) días hábiles posteriores a la recepción.*
4. A copy of the complaint will be forwarded to the City of Corcoran's legal counsel for review.  
*Se enviara una copia de la queja al asesor legal de la Ciudad de Corcoran para su revisión.*
5. The Community Development Director and or Transit Coordinator will assign an investigator to the complaint (this may be the Title VI Coordinator or other designated staff).  
*El Director de desarrollo comunitario o el Coordinador de tránsito asignará un investigador a la denuncia (puede ser el Coordinador del titulo VI u otro personal designado).*
6. The Investigator will determine if the complaint has investigative merit:  
*El investigador va a determinar si la queja tiene mérito de investigativo:*
  - a. It was received within 180 days of the alleged occurrence.  
*Fue recibido dentro de 180 días de la supuesta aparición.*
  - b. It is does not appear to be frivolous or trivial.

*Es parece no ser frívolo o trivial.*

- c. It involves the City of Corcoran Transit Division CAT's contractors and not another entity.

*Se trata de contratistas de la ciudad de Corcoran tránsito División de CAT y no de otra entidad.*

- d. A complaint against a contractor involves a CAT Federally Funded contract.

*Una queja contra un contratista implica un contrato CAT financiado por el gobierno federal.*

- 7. The complainant and contractor or other party to the complaint will be notified of the status of the complaint within 10 days of receipt of the complaint, **by registered mail;**

*El denunciante y el contratista u otra parte de la queja serán notificados del estado de la queja dentro de los 10 días de recibida la queja, por correo certificado;*

- a. That the complaint will not be investigated and the reasons why the complaint does not have investigative merit.

*Que la queja no será investigada y las razones por las cuales la queja no tienen mérito investigativo.*

- b. That the complaint will be investigated and a request for additional information needed to assist the investigator.

*Que la queja será investigada y una solicitud de información adicional necesaria para ayudar al investigador.*

- 8. The complainant or contractor must submit the requested information within 60 working days from the date of the original request. Failure of the complainant to submit additional information within the designated timeframe may be considered good cause for a determination of no investigative merit. Failure of the contractor to submit additional information within the designated timeframe may be considered good cause for a determination of noncompliance under the contract.

*El reclamante o el contratista deben enviar la información solicitada dentro de los 60 días hábiles a partir de la fecha de la solicitud original. La falta de presentación por parte del demandante de información adicional dentro del plazo designado puede considerarse un buen motivo para determinar que no existe mérito de investigación. El designado puede considerarse un buen motivo para una determinación de incumplimiento en virtud del contrato.*

- 9. The internal investigator and/or contractor must within 15 working days, supply the Executive Director with status report of their investigation and/or resolution of the complaint.

*El investigador interno o contratista debe dentro de 15 días hábiles, el Director Ejecutivo, con informe de estado de su investigación o resolución de la queja de la fuente.*

- 10. Within 60 working days of the receipt of the complaint, the investigator will prepare a written report for the Community Development Director or Transit Coordinator.

*Dentro de 60 días hábiles de la recepción de la queja, el investigador preparará un informe escrito para el Director de desarrollo comunitario o el Coordinador de tránsito.*

The report shall include:

*El informe deberá incluir:*

- a. A narrative description of the incident. Including persons or entities involved.

*Una descripción narrativa de los hechos. Incluyendo las personas o entidades involucradas.*

- b. A statement of the issues raised by the complainant and the respondent's reply to each of the allegations.

*Una declaración de las cuestiones planteadas por el demandante y la respuesta del demandado a cada uno de los alegatos.*

- c. Citations of relevant Federal, State and local laws, CAT policy etc.  
*Citaciones de leyes federales, leyes estatales y locales, política de CAT etcétera.*
  - d. Description of the investigation, including list of the persons contacted and a summary of the interviews conducted.  
*Descripción de la investigación, incluyendo la lista de las personas de contacto y un resumen de las entrevistas realizadas.*
  - e. A statement of the investigator's finding and recommendations for disposition.  
*Una declaración de hallazgo y recomendaciones para la disposición del investigador.*
11. The investigative report and findings of the complaint will be sent to legal counsel for review.  
*El informe de la investigación y las conclusiones de la queja se enviará a un asesor legal para su revisión.*
12. The Community Development Director or Transit Coordinator shall, based on the information before him or her and in consult with legal counsel, make a determination on the disposition of the complaint. Determination shall be made within 10 days from Community Development Director or Transit Coordinator's receipt of the investigator's report.  
*El Director de desarrollo comunitario o Coordinador de tránsito, basada en la información antes de él o ella y en consulta con un asesor legal, hará una determinación sobre la disposición de la queja. Determinación se hará dentro de 10 días desde la recepción de tránsito coordinador o Director de desarrollo comunitario de informe del investigador.*
- Examples of disposition are as follows:  
*Ejemplos de disposición son los siguientes:*
- a. Complainant is found to have been discriminated against. CAT or Contractor is therefore in noncompliance with Title VI regulations. Reasons for the determination will be listed. Remedial actions that CAT or the Contractor must take will be listed.  
*Se encuentra que el demandante ha sido discriminado. CAT o contratista es por lo tanto, en incumplimiento con las regulaciones de título VI. Se enumerarán las razones para la determinación. Medidas correctivas que deben tomar el contratista o el gato se mostrará.*
  - b. Complaint is found to be without merit. Reasons why will be listed.  
*La queja no tiene mérito. Razones por que se mostrará.*
13. Notice of the Community Development Director or Transit Coordinator determination will be mailed to the complainant and contractor. Notice shall include information regarding appeal rights of complainant and instructions for initiating such an appeal.  
*Aviso de la determinación del Director de desarrollo comunitario o Coordinador de tránsito enviará el querellante y el contratista. Notificación deberá incluir información sobre los derechos de apelación de la querellante y las instrucciones para iniciar tal apelación.*
- Example of a notice of appeal follows:  
*Ejemplo de un aviso de apelación a continuación:*
- a. CAT will only reconsider this determination, if new facts, not previously considered.  
*CAT sólo reconsiderará esta determinación, en caso de hechos nuevos, que no se hayan considerado previamente.*
  - b. If the complainant is dissatisfied with the determination and/or resolution set forth by the City of Corcoran, the same complaint may be submitted to the Federal Transit Administration (FTA) for investigation. For more information, please contact the Federal Transit Administration, Office of Civil Rights, 201 Mission Street, Suite 1650; San Francisco, CA 94105 / (415) 744-3133.

*Si el demandante no está satisfecho con la determinación y / o resolución de la ciudad de Corcoran, la misma queja puede ser presentada a la administración de tránsito Federal (FTA) para la investigación. Para obtener más información, comuníquese con la Administración Federal del transporte, oficina de derechos civiles, 201 misión Street, Suite 1650; San Francisco, CA 94105 / (415) 744-3133.*

14. A copy of the complaint and CAT's investigation report/letter of finding and Final Remedial Action Plan will be issued to FTA within 90 days of the receipt of the complaint.

*Una copia de la queja y el investigación / carta de hallazgos de CAT y el plan de medidas correctivas definitivas se emitirán a FTA dentro de los 90 días posteriores a la recepción de la queja.*

15. After receiving FTA comments, briefings may be scheduled with all relevant parties to the complaint.

*Después de recibir comentarios de FTA, se pueden programar sesiones informativas con todas las partes pertinentes a la queja.*

16. A summary of the complaint and its resolution must be included in the annual report to the FTA.

*Se debe incluir un resumen de la queja y su resolución en el informe anual de FTA.*

#### **VIII. GENERAL REPORTING REQUIREMENTS**

Title VI of the Civil Rights Act of 1964 (Title VI), states the following: "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal Financial assistance."

The Department of Justice and the Department of Transportation regulations implementing Title VI, require Federal agencies to collect data and other information to enforce Title VI. In this regard Corcoran Area Transit (CAT), as an applicant and/or recipient receiving Federal funding, hereby provides to FTA the following information:

- There are NO active lawsuits or complaints naming the City of Corcoran's Transit Division CAT nor were there any investigations, complaints, or lawsuits in the past three years, which allege discrimination on the basis of race, color, or national origin with respect to service or other transit benefits.
- There are currently no pending construction project which would negatively impact minority communities being performed by CAT.

#### **IX. SERVICE STANDARDS AND POLICIES**

In order to insure compliance with the Title VI Program, the City of Corcoran Transit Division CAT has implemented four service indicators to maintain service consistency throughout the City of Corcoran and Kings County to all participants of public transportation.

1. Vehicle Load or Load Factor- is a ratio of the number of seats on a vehicle to the number of passengers. CAT's Demand Response System will not permit any passenger to stand. CAT will not exceed the manufacturer's recommended seating and standing capacity per vehicle. A vehicle inventory list is attached indicating the seating and standing capacity per vehicle.
2. Vehicle Assignment – refers to the process by which transit vehicles are assigned to Dial A Ride pick-ups throughout the system due to variations among vehicles (age, type, size, amenities).
3. On-Time Performance – is a measure by the Estimated Time of Arrival (ETA) given to Dial A Ride passengers when requesting pick-up. The criterion first must define what is considered to be "on-time". The measurement of on-time performance for CAT's Demand Response System will be plus or minus 10 minutes of appointment time scheduled with CAT's Dispatch.



4. Service Availability – is a general measure of the distribution of Dial A Ride within the City of Corcoran. Every five years a study of Kings County’s transportation system is reviewed and a Transit Development Plan (TDP) is written. Each year this plan is reviewed and updated accordingly. The TDP considers all aspects of the City of Corcoran and Kings County including minority areas, transit dependent individuals, transit attractors, and recommendations of transit amenities. A major part of the process of the TDP is public involvement. The City of Corcoran’s Transit Division CAT develops its system according to the TDP and funding availability.

#### **X. RECORD KEEPING REQUIREMENTS**

The Title VI manager shall ensure that all records relating to the City of Corcoran’s Transit Division CAT is in compliance to Title VI are maintained for a minimum of seven years.

Records must be available for compliance review audits.

Copies of the following material will be kept available by the Title VI Coordinator for dissemination to the public upon demand:

- CAT’s Title VI policy.
- Annual reports to FTA.
- Audit report findings and recommendations.
- Summaries of actions taken by CAT to remedy audit findings.
- Complaints received and a summary of their disposition.
- Annual report to Community Development Director and or Transit Coordinator regarding Title VI compliance.

**Appendix 1**

**CORCORAN AREA TRANSIT**

**Title VI Complaint Form**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Numbers:

Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Any person who believes that he or she has been subject to discrimination on the ground of and of the following  Race  Color  National Origin may file a complaint with the City of Corcoran.

All complaints alleging discrimination should be submitted in writing directly to the Corcoran Area Transit Coordinator at the address below. The Community Development Director along with the Transit Coordinator shall be responsible for overseeing the investigations and responses to complaints of discrimination.

Date of Alleged Incident: \_\_\_\_\_

Explain as clearly as possible the nature of the complaint. Indicate specific details such as name of agency, name(s) of individuals involved, dates, times, witnesses, and any other information that would assist us in our investigation. If more space is needed please use the back of the form.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you filed this complaint with any of the following agencies? \_\_\_ Yes \_\_\_ No if yes check all that apply:

- |  |  |
|--|--|
| <input type="checkbox"/> Corcoran Area Transit | <input type="checkbox"/> California Department of Transportation |
| <input type="checkbox"/> City of Corcoran      | <input type="checkbox"/> Federal Agency                          |
| <input type="checkbox"/> State Agency          | <input type="checkbox"/> Federal Court                           |
| <input type="checkbox"/> State Court           | <input type="checkbox"/> Local Agency                            |

Please provide information about a contact person at the agency/court where the complaint was filed along with a copy of complaint form.

Are you filling this complaint on your own behalf?

Yes  No

If not, please supply the name and relationship of the person for whom is completing Title VI Complaint Form:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Address, City, State, Zip Code

\_\_\_\_\_  
Telephone Number

Please confirm that you have obtained the permission of the aggrieved party in you are filling on behalf of a third party.  Yes  No

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please mail this form to:

City of Corcoran  
C-A-T  
Attn: Community Development Director  
And or Transit Coordinator  
832 Whitley Avenue  
Corcoran, CA 93212

APENDICE 1  
CORCORAN AREA TRANSIT  
FORMULARIO DE QUEJA TITULO VI

Nombre: \_\_\_\_\_

Dirección: \_\_\_\_\_

Ciudad: \_\_\_\_\_ Estado: \_\_\_\_\_ Código Postal: \_\_\_\_\_

Número (s) de Telefono:

Casa: \_\_\_\_\_ Trabajo: \_\_\_\_\_ Celular: \_\_\_\_\_

Correo Electronico: \_\_\_\_\_

Cualquier persona que crea que el o ella an sido sujetos de descriminacion el la base de lo siguiente:   
Raza  Color  Origen de Nacionalidad, puede poncr un queja con la Ciudad de Corcoran.

Todas las quejas que alegen descriminacion deben ser sometidas en escrito y directamente el Director de Desarrollo Comunitario o Coordinador de Corcoran Area Transit a la direccion mencionada al término de esta forma. El coordinador de transito junto con el director de Obras Publicas serán responsables de estar al tanto de las investigaciones y respuestas sobre las quejas de descriminacion.

Fecha alegada del incidente: \_\_\_\_\_

Explique lo más claro possible la naturaleza de su queja. Indique detalles especificos tales como el nombre de la agencia, nombre (s) de individuos envueltos en esta situacion, fechas, tiempo, testigos, y cualquier otra informacion que nos pueda asistir en la investigacion. Si necesita más espacio para escribir su queja, use el reverse de esta hoja.

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¿Ha usted archivado su queja con cualquiera de estas agencias?   Si  no, si su respuesta es si marque todas las agencias que apliquen:

- |  |   |
|--|---|
| <input type="checkbox"/> Corcoran Area Transit | <input type="checkbox"/> Departamento de Transporte de California |
| <input type="checkbox"/> Ciudad de Corcoran    | <input type="checkbox"/> Agencia Federal                          |
| <input type="checkbox"/> Agencia del Estado    | <input type="checkbox"/> Corte Federal                            |
| <input type="checkbox"/> Corte de Estado       | <input type="checkbox"/> Agencia Local                            |

Favor de darnos informacion o el nombre de la persona con la que podamos hacer contacto en la agencia o corte donde usted ya presentó su queja y tambien proveanos con una copia de su queja ya archivada.

¿Esta usted archivando esta queja para usted mismo (a)?

- Si    No

Si su respuesta es no, por favor proveanos con la relacion y el nombre de la persona por la cual usted esta llenando el Formulario de Queja, Titulo VI:

\_\_\_\_\_  
Nombre

\_\_\_\_\_  
Relación con la persona

\_\_\_\_\_  
Dirección completa

\_\_\_\_\_  
Número de telefono

Si usted obtuvo permiso de la persona araviada para llenar este formulario a nombre de e/ella, por favor confirme que usted es una tercera persona.    Si    No

Por favor mande esta forma a:  
City of Corcoran  
C-A-T  
Attn: Coordinador de Transito  
832 Whitley Avenue  
Corcoran, CA 93212

**DEPARTMENT OF TRANSPORTATION**

DIVISION OF RAIL &amp; MASS TRANSPORTATION

P.O. BOX 942874, MS-74

SACRAMENTO, CA 94274-0001

PHONE (916) 653-0243

FAX (916) 654-9366

TTY 711

www.dot.ca.gov



Making Conservation  
a California Way of Life.

August 7, 2020

City of Corcoran  
ATTN: Valerie Bega  
1099 Otis Avenue  
Corcoran CA, 93212

Re: Title VI Plan Approval

Dear Ms. Bega:

Thank you for submitting the City of Corcoran Title VI Plan. Upon review, we have determined that it meets the requirements set forth in the Federal Transit Administration's (FTA) Title VI Circular, 4702.1B, "Title VI Program Guidelines for Federal Transit Administration Recipients," effective October 1, 2012. This Plan becomes part of your Certificate and Assurances that will be uploaded in TRAMs for final FTA approval. Please upload your agency's Plan and this letter into the BlackCat system under the "Important Documents" tab.

**THIS LETTER IS CONDITIONAL ACCEPTANCE ONLY. YOUR AGENCY MUST STILL SUBMIT THE SIGNED BOARD RESOLUTION.**

Your next Title VI Plan must be updated and submitted by July 2023.

We thank you for partnering with us to meet the FTA compliance requirements. Please feel free to contact me at (916) 657-5206, should you have any questions or need immediate technical assistance. I can also be reached by e-mail at [Sharon.Beasley@dot.ca.gov](mailto:Sharon.Beasley@dot.ca.gov)

Sincerely,

*Sharon Beasley*

SHARON BEASLEY, Specialist  
Federal Policies & Reporting  
Office of Transit Grants and Contracts

City of

# CORCORAN

FOUNDED 1914

A MUNICIPAL CORPORATION

STAFF REPORT  
ITEM # 7-A

## MEMORANDUM

**TO:** Corcoran City Council

**FROM:** Kevin J. Tromborg, Community Development Director

**DATE:** 8/17/20

**MEETING DATE:** 8/25/20

**SUBJECT:** Resolution No. 3060, State of Good Repair Program (SGR)

### RECOMMENDATION: (Voice Vote)

Community Development Staff is requesting the City Council to approve the project of rehabilitation / repairs of the Depot (replacement of Truncated domes, exterior paint, electrical lighting, lobby seating, restriping of parking lot) through the funds allocated by the State of Good Repair (SGR) for Fiscal Year 2020-2021 for \$32,772. Staff is requesting Council to authorize the City Manager, Community Development Director, Finance Director, and Transit Coordinator to sign SGR Authorization Agent Form, and Certifications and Assurances in compliance with all Statutes, Regulations, Executive Orders, and Requirements applicable to each application it makes to the State of Good Repair (SGR) for the Federal Fiscal Year 2020-2021.

### DISCUSSION:

Community Development and the Transit Division is requesting that these funds be utilized for rehabilitation of the Corcoran Depot and parking lot through, painting the exterior, replacement of Truncated domes, electrical lighting replacement or repairs, repairs, refinishing of lobby seating and restriping of the parking lot if funds allow.

### BUDGET IMPACT:

None

### ATTACHMENTS:

Resolution No. 3060  
Authorized Agent Form

City Offices:

832 Whitley Avenue \* Corcoran, CA 93212 \* Phone 559.992.2151 \* [www.cityofcorcoran.com](http://www.cityofcorcoran.com)

**RESOLUTION NO. 3060**

**AUTHORIZATION FOR THE EXECUTION OF THE  
CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS  
FOR THE STATE OF GOOD REPAIR PROGRAM (SGR)  
FOR THE FOLLOWING PROJECT:  
DEPOT REHABILITATION \$32,772**

**WHEREAS**, the City of Corcoran is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) for Transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible recipients (local agencies); and

**WHEREAS**, the City of Corcoran wishes to delegate authorization to execute these documents and any amendments thereto to the City Manager, Community Development/Transit Director, Finance Director, and/or the Transit Coordinator; and

**WHEREAS**, the City of Corcoran concurs and approves the following SGR project(s) listed above.

**NOW, THEREFORE, BE IT RESOLVED** by the Corcoran City Council that the fund recipient agrees to comply with all conditions and requirements set forth in the Certifications and Assurances and applicable statutes, regulations and guidelines for all SGR funded transit projects.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Corcoran City Council that the City Manager, Community Development/Transit Director, Finance Director, and/or Transit Coordinator be authorized to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation.

**BE IT FURTHER RESOLVED** that the Corcoran City Council hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY 2020-21 SGR funds:

Project Name: Depot Rehabilitation

Amount of SGR funds: \$32,772

Short Project Description: Repairs to Depot for domes, electric/lighting, exterior paint, office, lobby seating, restriping parking lot

Contributing Sponsors: Kings County Association of Governments



**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Corcoran held on the 25<sup>th</sup> day of August, 2020, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**APPROVED:** \_\_\_\_\_  
Sidonio Palmerin, Mayor

**ATTEST:** \_\_\_\_\_  
Marlene Spain, City Clerk

CLERKS CERTIFICATE

I, Marlene Spain, hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a meeting held on the 25<sup>th</sup> day of August 2020, by the vote as set forth therein.

DATED: \_\_\_\_\_  
Marlene Spain, City Clerk



Authorized Agent

The following individual(s) are hereby authorized to execute for and on behalf of the named Regional Entity/Transit Operator, and to take any actions necessary for the purpose of obtaining State Transit Assistance State of Good Repair funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. This form is valid at the beginning of Fiscal Year 2020-2021 until the end of the State of Good Repair Program. If there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself.

Kindon Meik, City Manager OR  
(Name and Title of Authorized Agent)

Kevin Tromborg, Community Development Director OR  
(Name and Title of Authorized Agent)

Soledad Ruiz-Nunez, Finance Director OR  
(Name and Title of Authorized Agent)

Valerie Bega, Transit Coordinator  
(Name and Title of Authorized Agent)

AS THE Mayor  
(Chief Executive Officer / Director / President / Secretary)

OF THE City of Corcoran  
(Name of County/City Organization)

Sidonio Palmerin Mayor  
(Print Name) (Title)

\_\_\_\_\_  
(Signature)

Approved this 25<sup>th</sup> day of August, 2020

## State Transit Assistance State of Good Repair Program

### Recipient Certifications and Assurances

**Recipient:** City of Corcoran.

**Effective Date:** 25<sup>th</sup> of August, 2020.

In order to receive State of Good Repair Program (SGR) funds from the California Department of Transportation (Department), recipients must agree to following terms and conditions:

#### **A. General**

- (1) The recipient agrees to abide by the State of Good Repair Guidelines as may be updated from time to time.
- (2) The potential recipient must submit to the Department a State of Good Repair Program Project List annually, listing all projects proposed to be funded by the SGR program. The project list should include the estimated SGR share assigned to each project along with the total estimated cost of each project..
- (3) The recipient must submit a signed Authorized Agent form designating the representative who can submit documents on behalf of the recipient and a copy of the board resolution authorizing the agent.

#### **B. Project Administration**

- (1) The recipient certifies that required environmental documentation will be completed prior to expending SGR funds. The recipient assures that each project approved for SGR funding comply with Public Resources Code § 21100 and § 21150.
- (2) The recipient certifies that SGR funds will be used for transit purposes and SGR funded projects will be completed and remain in operation for the estimated useful lives of the assets or improvements.
- (3) The recipient certifies that it has the legal, financial, and technical capacity to deliver the projects, including the safety and security aspects of each project.

- (4) The recipient certifies that there is no pending litigation, dispute, or negative audit findings related to any SGR project at the time an SGR project is submitted in the annual list.
- (5) Recipient agrees to notify the Department immediately if litigation is filed or disputes arise after submission of the annual project list and to notify the Department of any negative audit findings related to any project using SGR funds.
- (6) The recipient must maintain satisfactory continuing control over the use of project equipment and/or facilities and will adequately maintain project equipment and/or facilities for the estimated useful life of each project.
- (7) Any and all interest the recipient earns on SGR funds must be reported to the Department and may only be used on approved SGR projects or returned to the Department.
- (8) The recipient must notify the Department of any proposed changes to an approved project list by submitting an amended project list.
- (9) Funds will be expended in a timely manner.

### **C. Reporting**

- (1) Per Public Utilities Code § 99312.1 (e) and (f), the recipient must submit the following SGR reports:
  - a. Annual Expenditure Reports within six months of the close of the fiscal year (by December 31<sup>st</sup>) of each year.
  - b. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of SGR funds. A copy of the audit report must be submitted to the Department within six months of the close of each fiscal year in which SGR funds have been received or expended.

### **D. Cost Principles**

- (1) The recipient agrees to comply with Title 2 of the Code of Federal Regulations Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The recipient agrees, and will assure that its contractors and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual project cost items and (b) those parties shall

comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- (3) Any project cost for which the recipient has received payment that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, are subject to repayment by the recipient to the State of California (State). Should the recipient fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the recipient from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

#### **E. Record Retention**

- (1) The recipient agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of the recipient, its contractors and subcontractors connected with SGR funding shall be maintained for a minimum of three (3) years from the date of final payment and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the recipient, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the recipient pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the recipient's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the recipient's contracts with third parties pursuant to Government Code § 8546.7, the recipient, its contractors and subcontractors and the Department shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a

project for audits, examinations, excerpts, and transactions, and the recipient shall furnish copies thereof if requested.

- (3) The recipient, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

**F. Special Situations**

- (1) Recipient acknowledges that if a project list is not submitted timely, the recipient forfeits its apportionment for that fiscal year.
- (2) Recipients with delinquent expenditure reports may risk future eligibility for future SGR funding.
- (3) Recipient acknowledges that the Department shall have the right to perform an audit and/or request detailed project information of the recipient's SGR funded projects at the Department's discretion from SGR award through 3 years after the completion and final billing of any SGR funded project. Recipient agrees to provide any requested project information.

I certify all of these conditions will be met.

**City of Corcoran**

**BY:** Kevin J. Tromborg, Community Development Director

AUTHORIZING OFFICER, Title

Unit/Department

City of

# CORCORAN

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## MATTERS FOR MAYOR AND COUNCIL ITEM #: 8

### MEMORANDUM

**MEETING DATE:** August 25, 2020  
**TO:** Corcoran City Council  
**FROM:** Kindon Meik, City Manager  
**SUBJECT:** Matters for Mayor and Council

#### UPCOMING EVENTS / MEETINGS

- September 7, 2020 City Offices Closed - Observance of Labor Day
- September 8, 2020 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers
- September 22, 2020 (Tuesday) City Council Meeting – 5:30 PM, Council Chambers

- A. Information Items:
1. Transit CARES Fund
  2. Wear the mask campaign
  3. County grants to Corcoran businesses
  4. CDBG CV-1 grant and need for special meeting
  5. Corcoran COVID-19 stimulus
  6. 2020 city council election
  7. Vice Mayor Nolen recognized by Congressman Cox
- B. Council Comments – *This is the time for council members to comment on matters of interest.*
1. Staff Referral Items
- C. Committee Reports
1. Kings Waste and Recycling Agency (KWRA)
  2. Kings County Association of Governments (KCAG)
  3. Kings Community Action Organization

City Offices



**COUNCIL REQUESTS OR REFERRAL ITEMS  
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

<b>DATE</b> Sent to Council/ Request made	<b>REQUEST</b>	<b>STATUS</b>	<b>DEPARTMENT RESPONSIBLE</b> Dept/Division
07/28/20	Request by City Council to determine costs for “wear the mask” and Corcoran promotion campaign.	In progress	City Manager
07/14/20	Request by City Council for City to provide signage to businesses informing customers to wear masks.	In progress	City Manager/ Chamber of Commerce
06/13/20	Council directed Staff to begin preparing a public nuisance ordinance.	In progress	Community Development/Police Department
05/12/20	Spreadsheet to show grant applications and status of grants.	In progress	All Departments
05/12/20 09/10/19 06/25/19	Presentation by PARS on Section 115 fund status. Presentation by PARS on fund status of Section 115. Council requested further information on PERS Unfunded Liability and funds that can be paid off early. Council also requested periodic updates on Section 115 (PARS) Account for retirement contributions.	In progress	Finance Director/City Manager
03/12/19	Council requested that Staff prepare ordinance specifically prohibiting smoking in public parks. It was recommended that the City also consider an ordinance prohibiting dogs in public parks.	In progress	Community Development